



## Florida Department of Transportation

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**This Memo Has Expired**

**MATERIALS BULLETIN NO. 10-08**  
**DCE MEMORANDUM NO. 23-08**  
(FHWA Approved: 9/19/08)

**TO: DISTRICT MATERIALS RESEARCH ENGINEERS  
DISTRICT CONSTRUCTION ENGINEERS**

**FROM: Thomas O. Malerk, P.E., Director, Office of Materials**  
**Brian A. Blanchard, P.E., Chief Engineer**

**COPIES: Bob Burleson (FTBA), Greg Williams (FHWA)**

**SUBJECT: SAMPLING TESTING AND REPORTING GUIDE**

The State Materials Office has revised the Laboratory Information Management System (LIMS) database to reflect current and future changes to the Specifications. These changes will be reflected in the Sampling Testing and Reporting Guide (STRG). This document serves as a blanket approval to process a \$0.00 specification change and should be attached to the Work Order or Supplemental Agreement.

There have been many changes made to the LIMS database testing and specification requirements. Below is a summary of the changes that will affect Project Personnel (PP):

- Certifications collected for Qualified Products List (QPL) materials – The certification requirement for all materials accepted by QPL is being deleted. Certifications for materials that are on the QPL are no longer required. For example, project personnel will no longer need to collect certifications for non-shrink grout under Material ID 098F. Project personnel should ensure the product being used is currently approved for use on the QPL website. **Project personnel will not be required to log samples into LIMS for these materials.**
- Samples logged into LIMS for certifications tracking purposes – Many certification form examples are posted on the State Materials Office website. Project personnel are familiar with the requirement to log a sample into LIMS to assist in tracking the use of these materials. For example, a certification from the Prime Contractor for the guardrail system is required by Specification 536 under Material ID 165. Project personnel will need to continue to collect these certifications and retain them according to the current Department Records Retention requirements such as scanning into Construction Documents Management Systems (CDMS). **Project personnel will not be required to log samples into LIMS for these certifications.**

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- Certifications shown in the STRG as sampled by PP and tested by PP – For materials accepted by certification that are not reviewed by the State Materials Office, project personnel will need to continue to collect these certifications and retain them according to the current Department Records Retention requirements such as scanning them into the Construction Documents Management System (CDMS). For example, non-structural concrete is accepted based on the delivery ticket certification under Material ID 161. **Project personnel will not be required to log samples into LIMS for these certifications.**
- Certifications as sampled by PP and tested by Central Lab (CL) –Materials accepted by Certifications, Certified Mill Analyses or Certified Test Reports that require review by the State Materials Office will not be affected. **These certifications, certified mill analyses, or certified test reports will continue to be collected and logged into LIMS by project personnel.** In some cases, the certification, certified test report or certified mill analysis is submitted to the State Materials Office along with a physical sample, such as filter fabric for Material ID 508 or reinforced steel for Material ID 180L. In other cases, the sample will include only a certification or a certified mill analysis, such as aluminum materials for Material ID 767. Some Material IDs have been revised to tested by CL.
- Frequencies – Frequencies have been added to all tests in LIMS. Some frequencies have been changed. In most cases, the frequencies or sample sizes have been reduced and are less than what may be currently shown on the Job Guide Schedule. For example, Material ID 211 currently requires six copies of the certified mill analysis to be submitted to the State Materials Office. The frequency in LIMS has been changed to require only one copy be submitted to the State Materials Office.
- Obsolete LIMS Specifications – Many Material IDs have been deemed obsolete because it is no longer a Specification requirement. For example, Specification Section 961 has been deleted from the Standard Specifications. Therefore, Material ID 215 has been made obsolete in LIMS. Also, metric versions of the Material IDs have been made obsolete. For existing projects using metric versions of the Material IDs, they are still available on specific project/pay item assignments; however, they will no longer be assigned to new projects and will not appear on the STRG.
- Architectural Pavers – A new Material ID has been added to LIMS and assigned to the architectural pavers (sidewalk) pay items. Section 526 of the Specifications is being revised to accept non-roadway pavers by certification.

If you have any questions, please contact Allen Hughes in the State Materials Office at (352) 955-6651.

TOM/BAB/sb