

SECTION 11.6

DOCUMENTATION FOR MULTI-FINANCIAL IDENTIFICATION NUMBERS (FIN) PROJECTS UNDER ONE CONTRACT

11.6.1 PURPOSE

This procedure provides examples for calculating and documenting quantities, of the same pay item, appearing on multiple financial projects under one Contract using federal funds.

11.6.2 AUTHORITY

Sections 20.23(3)(a) and 334.048(3), Florida Statutes (F.S.)

11.6.3 FOR MULTI-FIN PROJECTS UNDER ONE CONTRACT (SAME PAY ITEM)

All asphalt produced and accepted for a particular item (from the Quality Control (QC) Reports and the Asphalt monthly Certifications/Worksheets) shall be reported under the lead FIN only when the same pay item appears on multi-FINs. The quantities for each FIN are shown in Site Manager. The Project Administrator (PA) will prorate the pay item breakout. This will be done by taking the total tons shown in Site Manager for each FIN and dividing it by the total tons for the contract, then multiplying this amount by the total tons placed (See example below). If asphalt has been placed during the month and paid accordingly on the monthly progress estimate, the PA will report the percent breakouts in Site Manager **monthly** after the estimate cutoff day based on the Contractor's Certification of Quantities.

Note: This breakout is done monthly to ensure the bituminous adjustments are correctly made for each project, and the period the asphalt was produced and accepted. The composite pay factor (CPF) breakout adjustments shall be done during the month when the lot is closed out.

Example 1:

What is the quantity of asphalt reported for Project "A" and Project "B"?

- Project "A" Contract Amount = 10,000 tons
- Project "B" Contract Amount = 20,000 tons
- Total Contract Amount = 30,000 tons
- Tons placed this month = 4,359 tons

Project "A" is determined by dividing the total tonnage for Project "A" (10,000 tons) by the total tonnage for the entire project (30,000 tons) and multiplying by the tonnage for the month (4,359 tons).

$$\left(\frac{10,000 \text{ tons}}{30,000 \text{ tons}}\right) (4,359 \text{ tons}) = 1,453.0 \text{ tons}$$

Project "B" is determined by dividing 20,000 by 30,000 and multiplying by 4,359.

$$\left(\frac{20,000 \text{ tons}}{30,000 \text{ tons}}\right) (4,359 \text{ tons}) = 2,906.0 \text{ tons}$$

Double check that the total the entire contract tonnage totals the original amount.
Total Tonnage = 1,453.0 + 2,906.0 = 4,359 tons

11.6.4 FOR MULTI-FIN PROJECTS, UNDER ONE CONTRACT, INCLUDING NON-FEDERAL AID (NFA) PARTICIPATING

All asphalt produced and accepted for a particular item shall be reported under the lead FIN including NFA participating (see exception below). The quantities for each FIN are shown in Site Manager. The PA will prorate the pay item breakout by taking the total tons shown in Site Manager for each FIN and dividing it by the total tons for the Contract, then multiplying this amount by the total tons placed (see example below). The PA will report the percent breakouts in Site Manager **monthly** after the estimate cutoff day based on the Contractor's Certification of Quantities, provided that the asphalt has been placed during the month and paid accordingly on the monthly progress estimate.

Example 2:

What is the quantity of asphalt reported for Project "A", for both federal aid and non-federal aid portions, and Project "B"?

- Project "A" Contract Amount = 6,000 tons Federal Aid participating and 4,000 tons NFA participating
- Project "B" Contract Amount = 20,000 tons Federal Aid participating
- Total Contract Amount = 30,000 tons
- Tons placed this month = 4,359 tons

The Federal Aid portion of Project "A" is determined by dividing the total tonnage for the Federal Aid portion of Project "A" (6,000 tons) by the total tonnage for the entire project (30,000 tons) and multiplying by the tonnage for the month (4,359 tons).

$$\left(\frac{6,000 \text{ tons}}{30,000 \text{ tons}} \right) (4,359 \text{ tons}) = 871.8 \text{ tons}$$

The NFA portion of Project "A" is determined by dividing 4,000 by 30,000 and multiplying by 4,359.

$$\left(\frac{4,000 \text{ tons}}{30,000 \text{ tons}} \right) (4,359 \text{ tons}) = 581.2 \text{ tons}$$

Project "B" is determined by dividing 20,000 by 30,000 and multiplying by 4,359.

$$\left(\frac{20,000 \text{ tons}}{30,000 \text{ tons}} \right) (4,359 \text{ tons}) = 2,906.0 \text{ tons}$$

Double check that the total the entire contract tonnage totals the original amount.

Total Tonnage = 871.8 + 581.2 + 2,906.0 = 4,359 Tons

Exception: When an item is shown only on one FIN, those tons will be reported on that FIN.