

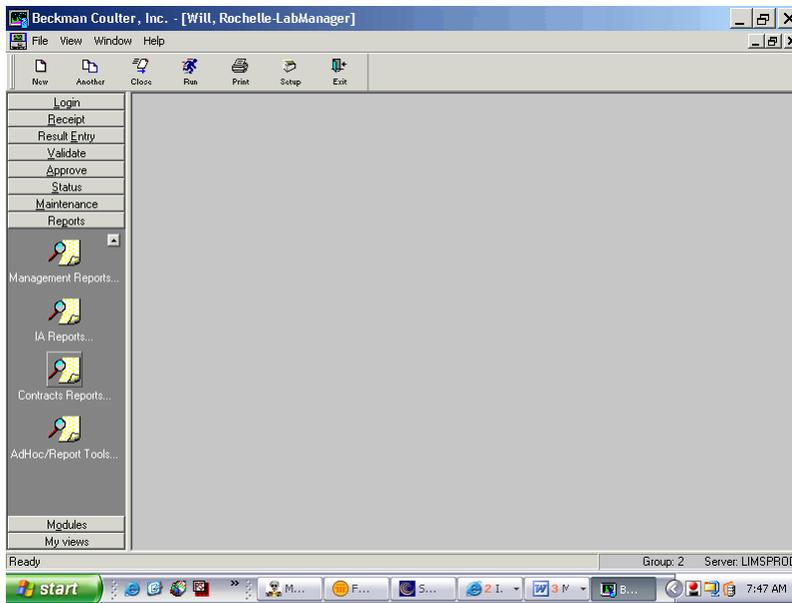
GUIDE FOR CHECKING MONTHLY CONTRACTORS COMPLIANCE CERTIFICATIONS

The Contractor or someone who can bind the company is the person responsible for signing and notarizing this form. It shall be provided to the Engineer in a timely manner so that the monthly estimates can be processed efficiently (by the Monday immediately following the Estimate Cut-Off. If there are any exceptions as noted below, they should be shown on this form. Keep in mind that these exceptions will be shown on the forms each month until they are corrected or resolved.

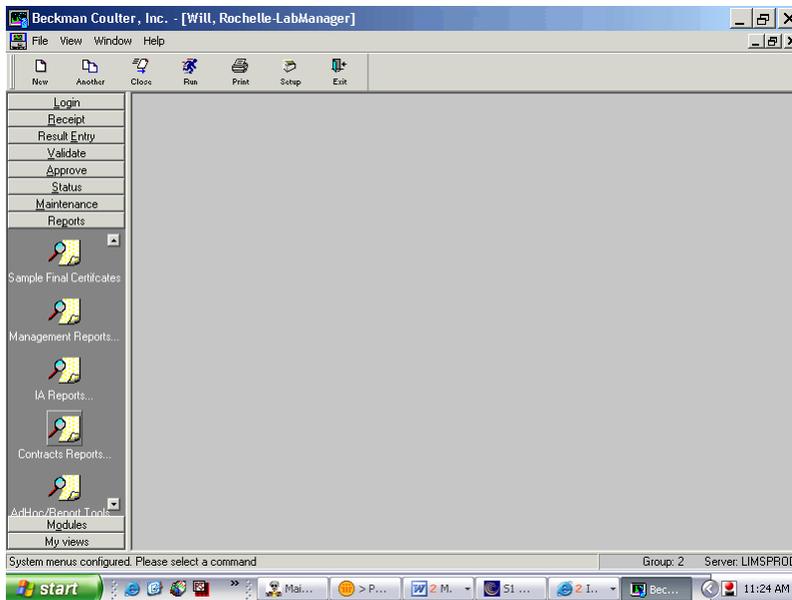
The acceptance status report in LIMS must be reviewed monthly to ensure that these items are listed. Also, QC plans need to be reviewed to ensure that the technicians performing the testing on the projects are listed on the Contractors project specific QC plan and are qualified through CTQP. This can be checked by reviewing the CTQP database.

The following items should be listed on the Contractors Compliance Statement as an exception:

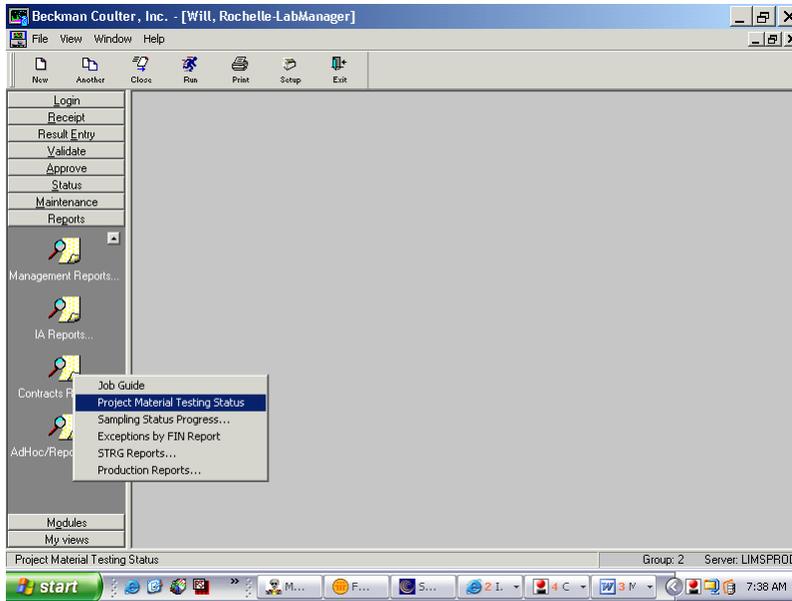
1. **ANY** unresolved test failures (This includes results for materials that are left in place at full pay, reduced pay, no pay or removed and replaced)
2. Any samples taken during the month that do not have test results reported in CQR with the exception of concrete cylinders that aren't scheduled to be broke yet (typically 28 calendar days after casting)
3. Any QC samples that have not been verified
4. Any QC sample with outstanding resolution sample test results
5. Any testing performed by unqualified technicians, laboratories
6. Any material placed without an approved QC plan or when the QC plan is suspended
7. Any material that is not sampled or tested per the job guide schedule
8. Incomplete or inaccurate documentation (QC, V, or R)
9. Any material provided by an unapproved producer



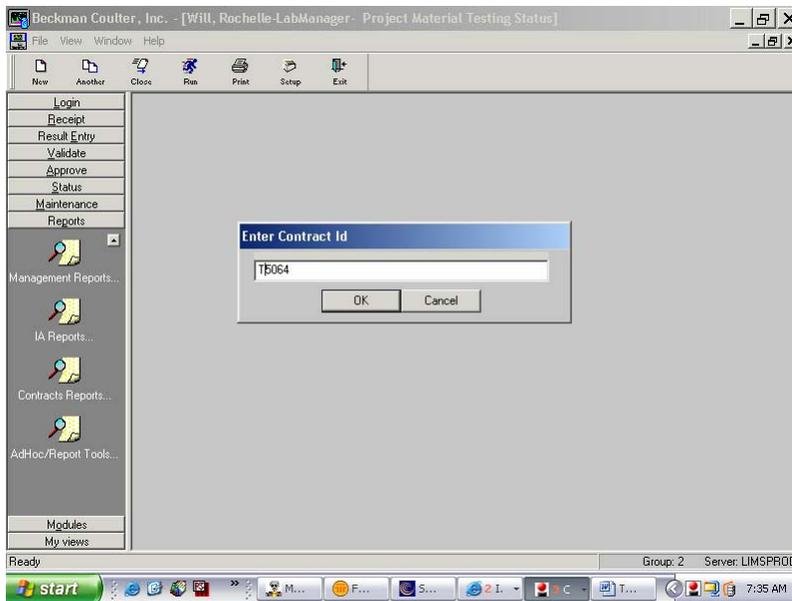
Log into **LIMS**, go to **REPORTS**.



Go to **REPORTS** then **CONTRACTS REPORTS** (hint: look in the lower left side of the screen)



Click on **REPORTS** then select **PROJECT MATERIAL TESTING STATUS**.



Type in the **CONTRACT NUMBER**, remember to **Capitalize the "T"** in the contract number and hit ENTER or click OK.

LabManager iLIMS Crystal Reports Interface v5.1.3

powered by Crystal

Preview

T5065
24100915201



Florida Department of Transportation
Material Testing Status Report

Contract Number: T5065
Contractor: ANDERSON COLUMBIA CO., INC.

FIN Project: 24100915201

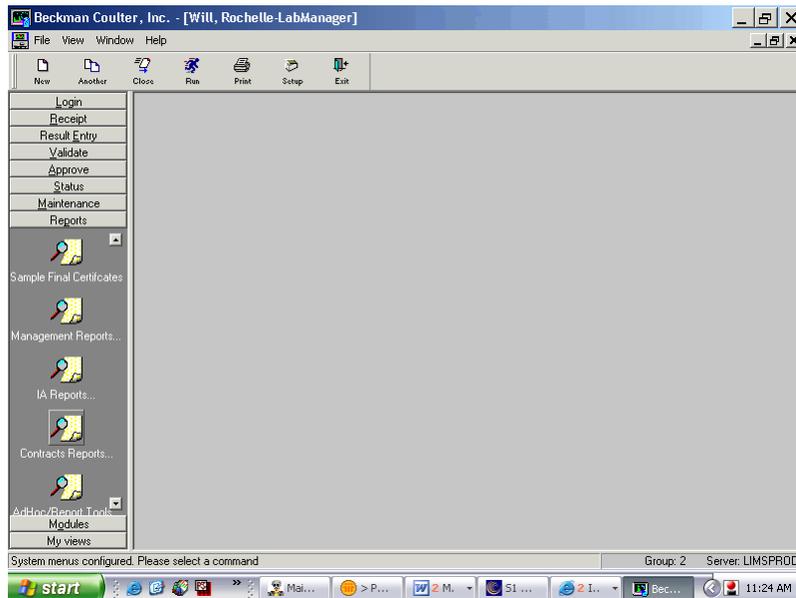
PAY ITEM	MATERIAL ID	SPEC YEAR	QUANTITY PAID	TOTAL # SAMPLES LOGGED TO DATE	TOTAL # WITH FAVORABLE COMPARISON
1 400 2 4	160F	200207		4	4
1 400 2 4	160L	200207		4	4
1 400 4 5	160F	200207		4	4
1 400 4 5	160L	200207		4	3
1 415 1 4	180	200207	18520	1	0
1 415 1 4	180L	200207	18520	1	1
1 455 34 3	081	200207		1	0
1 455 34 3	160F	200207		4	4

start Mail... Roc... 2 M... S1... 2 I... C... 10:45 AM

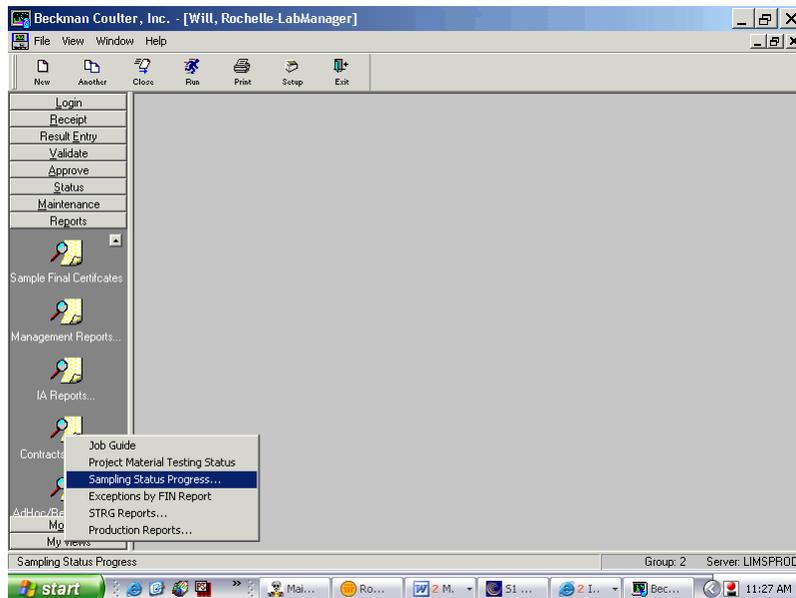
This is an example of the report you will receive when using this option. This report will give you an overview of the number of samples that have been taken on your projects and logged into LIMS and whether the results compare favorably or not.

This report shows the **Pay Item Numbers**, the **Material ID Number**, the **Quantity Paid to Date**, the **Total Number of Samples logged into the system to date**, the **Total Number of Samples with Favorable Comparison**, the **Total Number of Samples with Unfavorable Comparisons** and the **Total Number of Samples with No Samples to Compare**.

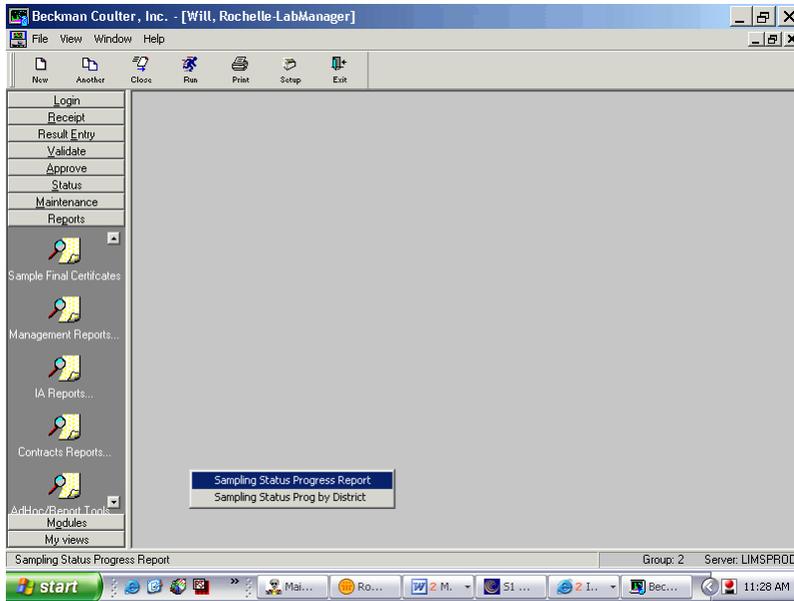
To view the **Material Sampling Status Progress Report** follow these steps;



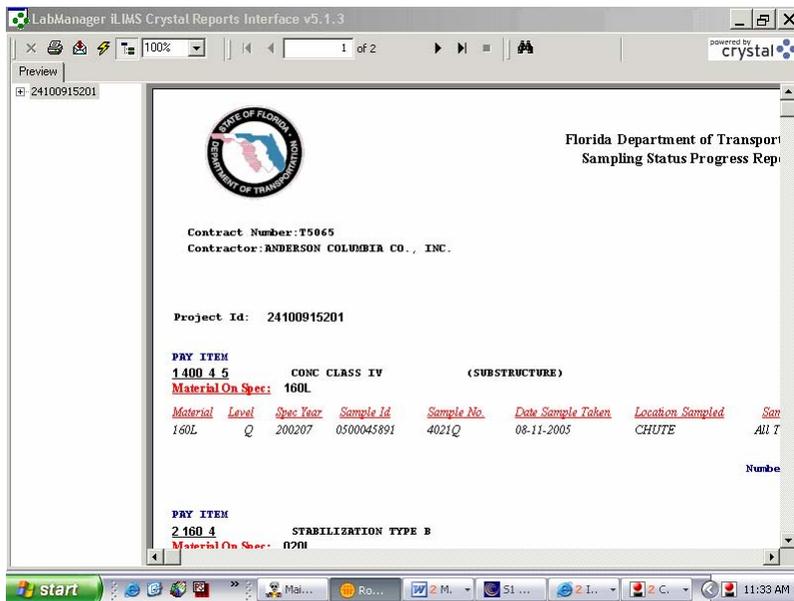
Log into **LIMS** (if you are not already logged in). Go to **REPORTS** then **CONTRACTS REPORTS**.



Click on the icon and select **SAMPLING STATUS PROGRESS REPORTS**



You will need to type in the Contract Number (**remember capitalize the "T" for the contract number**) then hit ENTER or click OK.

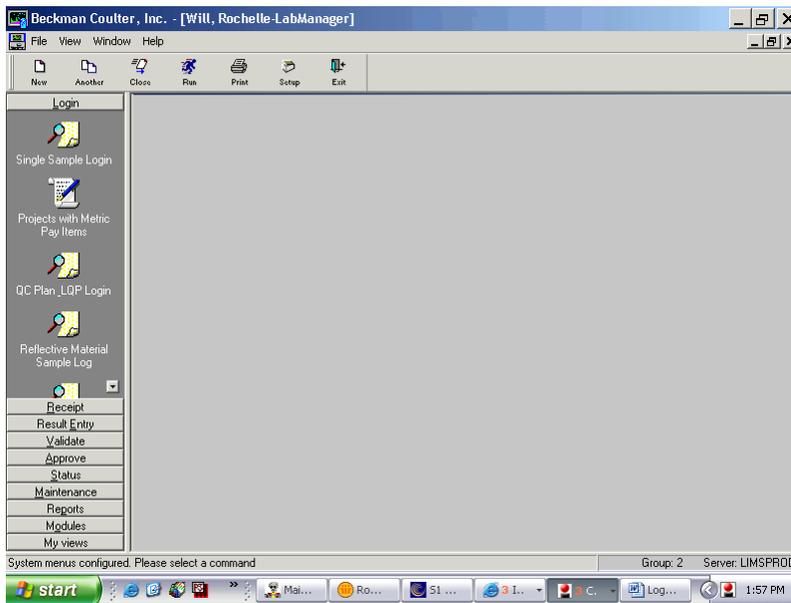


This is an example of the report you will receive when using this option. This report will give you an idea of where you stand in regards to the number of samples that have been taken on your projects and logged into **LIMS** and the information that was included on the C-22 card when the sample was submitted.

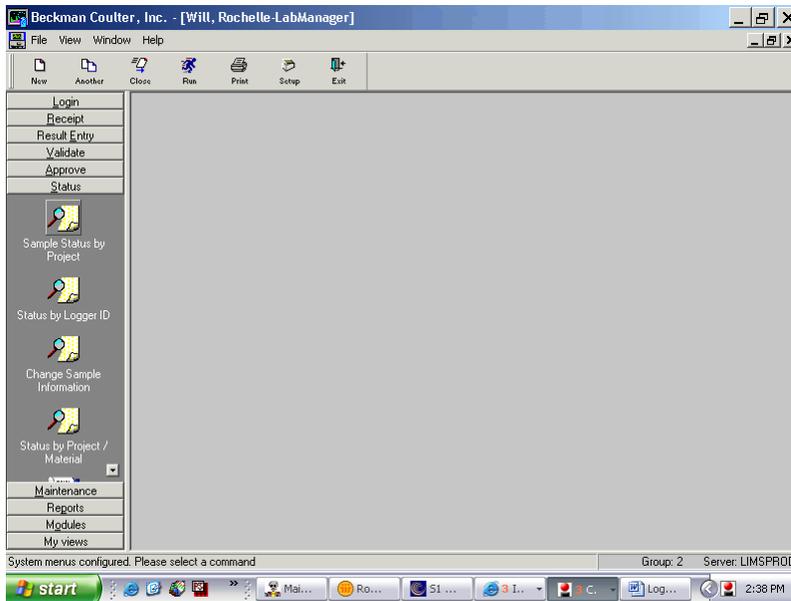
This report shows the Pay Item Numbers, Material ID Number, the Sample ID Number, the Sample Number, the Date the sample was taken, the Location Sampled, the Sampling Status, and whether the sample has been **VALIDATED**.

VALIDATING, APPROVAL and DISPOSITION completes the life cycle of the sample and no sample is totally complete until it has been **APPROVED**.

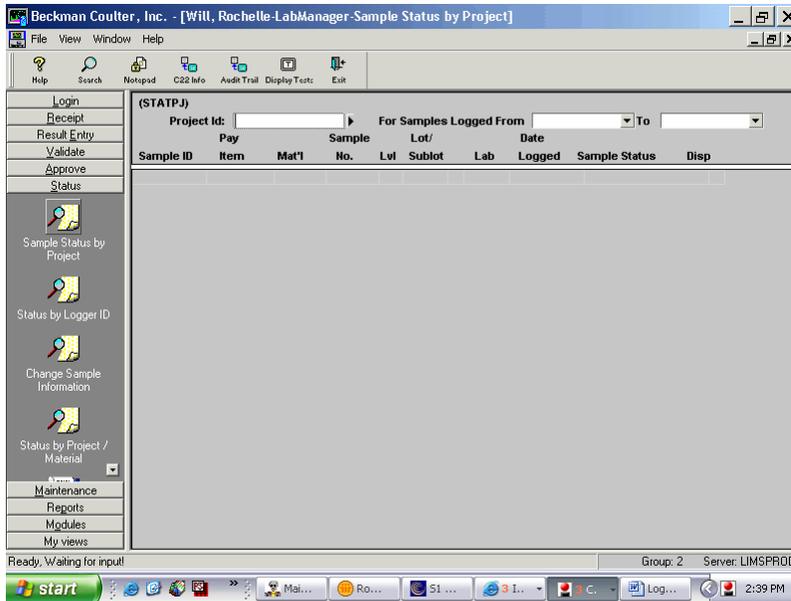
When Construction Compliance Certifications are verified at the District Construction Office the following LIMS screens are checked.



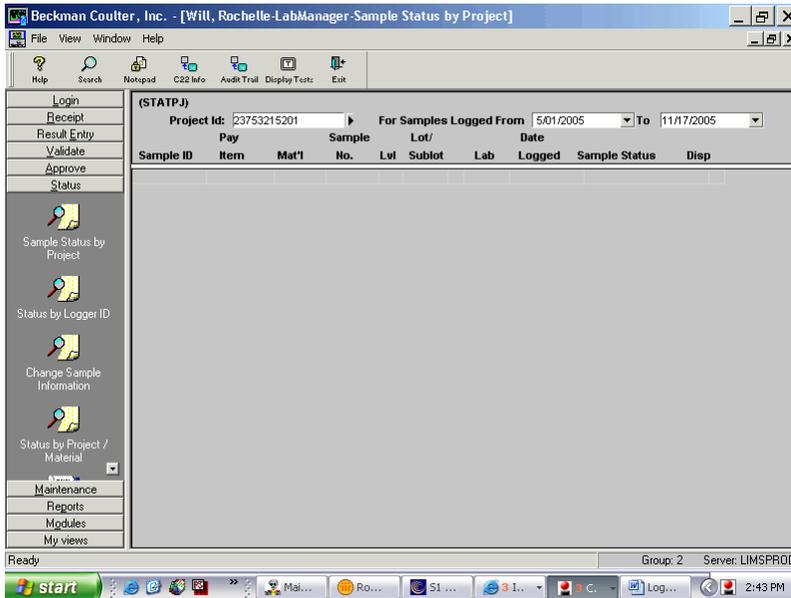
Log into LIMS go to **STATUS** (hint: look in the lower left side of your screen), double click **STATUS**.



Select **SAMPLE STATUS BY PROJECT**, and double click



Enter your **FINANCIAL PROJECT NUMBER** and the **FROM and TO** dates for the samples that you are interested in reviewing (hint if this is a large project with many samples you will have to conduct multiple searches)



Click the **MAGNIFYING GLASS** (hint: look at the task bar on the upper portion of the screen) you will the see the screen below.

Beckman Coulter, Inc. - [Will, Rochelle-LabManager-Sample Status by Project]

File View Window Help

Help Search Notepad C22 Info Audit Trail Display Tests Exit

Login
 Receipt
 Result Entry
 Validate
 Approve
 Status
 Sample Status by Project
 Status by Logger ID
 Change Sample Information
 Status by Project / Material
 Maintenance
 Reports
 Modules
 My views

(STATPJ)
 Project id: 23753215201 For Samples Logged From 5/01/2005 To 11/17/2005

Sample ID	Item	Mat'l	Sample No.	Lvl	Sublot	Lab	Logged	Date	Sample Status	Disp	
0500038791	285710	405L	A001Q	Q	1-8	IS0513	7/13/2005	VALIDATED	awatti		
0500047810	902576	2	330	A001V	V	1	IS05028	8/17/2005	ACCEPTED, APPROVE		
0500053619	2	515	1	766	A001V	V	E05008	9/12/2005	LOGGED, awaiting		
0500038852	285710	405L	A002Q	Q	9-16	IS0513	7/13/2005	ACCEPTED, APPROVE			
0500027477	2	285710	405L	A002V	V	1-16	IS05028	5/16/2005	ACCEPTED, APPROVE		
0500046041	902576	2	330	A002V	V	2	IS05028	8/12/2005	ACCEPTED, APPROVE		
0500053628	2	515	23	766	A002V	V	E05008	9/12/2005	LOGGED, awaiting		
0500038854	285710	405L	A003Q	Q	17-24	IS0513	7/13/2005	VALIDATED, awatti			
0500034897	2	285710	405L	A003V	V	17-24	IS05028	6/22/2005	ACCEPTED, APPROVE		
0500046053	902576	2	330	A003V	V	3	IS05028	8/12/2005	ACCEPTED, APPROVE		
0500038857	285710	405L	A004Q	Q	25-32	IS0513	7/13/2005	VALIDATED, awatti			
0500034170	2	285710	405L	A004R	V	25-32	D05001	6/17/2005	ACCEPTED, APPROVE		
0500030460	2	285710	405L	A004V	V	17-32	IS05028	5/31/2005	ACCEPTED, APPROVE		
0500041873	285702	405L	A005Q	Q	33-40	IS0513	7/28/2005	ACCEPTED, APPROVE			
0500025745	160	4	020L	A006Q	Q	10	IS0513	5/06/2005	ACCEPTED, APPROVE		
0500040958	285702	405L	A006Q	Q	41-48	IS0513	7/25/2005	ACCEPTED, APPROVE			
0500042726	2	285702	405L	A006R	V	33-48	D05001	8/01/2005	ACCEPTED, APPROVE		
0500041019	2	285702	405L	A006V	V	33-48	IS05028	7/25/2005	REJECTED, APPROVE		
0500067722	2	160	4	020L	A007Q	Q	11-12	IS0513	11/11/2005	VALIDATED, awatti	
0500067720	2	160	4	020L	A008Q	Q	13-14	IS0513	11/11/2005	VALIDATED, awatti	
0500067903	160	4	020L	A008V	V	9-16	IS05028	11/14/2005	VALIDATED, awatti		
0500060541	2	120	6	004L	A009Q	Q	9	IS0513	10/11/2005	ACCEPTED, APPROVE	
0500067719	2	160	4	020L	A009Q	Q	15-16	IS0513	11/11/2005	VALIDATED, awatti	
0500063988	120	6	004L	A010R	V	11	D05001	10/26/2005	ACCEPTED, APPROVE		
0500067894	2	160	4	020L	A011LV	V	11	IS05028	11/14/2005	VALIDATED, awatti	
0500027161	120	6	004L	A011Q	Q	11	IS0513	5/13/2005	awaiting TESTING		
0500063995	120	6	004L	A011R	V	11	D05001	10/26/2005	ACCEPTED, APPROVE		

Ready, Waiting for input Group: 2 Server: LIMSPROD

From this screen you can see the status of samples for your project.

Additional Resources

You can access the State Materials Office website for LIMS resources at;

<http://materials.dot.state.fl.us/smo/laboratory/lims/resources.htm>

Here you will find the LIMS user manual and various additional training presentations.

J:\Construction\FINAL ESTIMATES\Guide to LIMS REPORTS.doc