

**Earthwork Technical Review Team
Meeting Minutes April 26, 2016
605 Suwannee Street, Tallahassee, Florida**

Earthwork TRT Attendees: María J. Irizarry (Chairperson) (CO); members via teleconference – Barbara Beacham (D1), Keith Warren (TP), Juan Hitchman (D6) and Jesse Sutton (D2)

Guest: Stacey White (A&SW)

The meeting began at 2:00 PM. The following agenda items were discussed:

1. Review of Application for Instructor of Earthwork Construction Inspector (ECI) Level I and Level II courses:

a. Mr. Daniel C, Hart, P.E. – proposed by Gannett Flemming, Inc.

Instructor Review

After review and discussion of the proposed instructor's resume and work experience, the Earthwork TRT determined that this application for instructor of ECI Level I and II courses is denied for the following reasons:

- i. More information on the applicant's experience on this field is needed (i.e., density gauge, speedy moisture, log book, etc.).
- ii. The provider listed on the application is not an approved CTQP provider. An approved CTQM instructor must be associated with an approved provider.
- iii. The names of the instructor and the provider appear to be swapped on the Instructor Request application.

Recommendation

After review and discussion of the submitted application, a unanimous recommendation for denial as instructor for the Earthwork Construction Inspection Levels I and II courses, as submitted by Gannett Flemming, Inc., was made for Mr. Daniel C. Hart, P.E.

b. Mr. Scott Stoutamire – proposed by Atkins North America, Inc.

Instructor Review

After review and discussion of the proposed instructor's resume and work experience, the Earthwork TRT determined that this application for instructor of ECI Level I and II courses is denied for the following reasons:

- i. The application must be properly signed by the applicant.
- ii. More information on the applicant's experience on this field is needed (i.e., density gauge, speedy moisture, log book, etc.).
- iii. The provider listed on the application is not an approved CTQP provider. An approved CTQM instructor must be associated with an approved provider.

Recommendation

After review and discussion of the submitted application, a unanimous recommendation for denial as instructor for the Earthwork Construction Inspection Levels I and II courses, as submitted by Atkins North America, Inc., was made for Mr. Scott Stoutamire.

c. Mr. Herb Potter – proposed by RK&K

Instructor Review

After review and discussion of the proposed instructor's resume and work experience, the Earthwork TRT determined that this application for instructor of ECI courses is denied for the following reasons:

- i. The specific course must be listed on the application (i.e., ECI Level I and/or Level II course(s)).
- ii. The provider listed on the application is not an approved CTQP provider. An approved CTQM instructor must be associated with an approved provider.

Recommendation

After review and discussion of the submitted application, a unanimous recommendation for denial as instructor for the ECI Levels I and II courses as submitted by RK&K was made for Mr. Herb Potter.

d. Mr. Steven A. Gray – proposed by CMEC

Instructor Review

After review and discussion of the proposed instructor's resume and work experience, the Earthwork TRT determined that more information is required as follows:

- i. The applicant must demonstrate his teaching abilities and knowledge at a future TRT meeting or submit documentation regarding his teaching experience.

Recommendation

After review and discussion of the submitted application, a unanimous recommendation for denial as instructor for the ECI Level I course as submitted by CMEC was made for Mr. Steven Gray.

e. Mr. Terry Taulbee – proposed by CMEC

Instructor Review

The Earthwork TRT reviewed and discussed the proposed instructor's resume and work experience. It was determined that this applicant possess adequate expertise and knowledge on earthwork.

Recommendation

After review and discussion of the submitted application, a unanimous recommendation for approval as instructor for the ECI Level I course, as submitted by CMEC, was made for Mr. Terry Taulbee.

Instructor's Contact Information:

Mr. Terry Taulbee
CMEC
2779 Apopka Blvd., Suite 1
Apopka, FL 32703
Phone: (407) 628-6382
Email: terry taulbee@cmecc.org

2. Review of Application for Provider of Earthwork Construction Inspector (ECI) Level I and Level II courses:

a. Gannett Flemming, Inc.

Instructor Review

After a review of the application for provider submitted by Gannett Flemming, Inc., it was determined that more information is required as follows:

- i. Description and/or photos of the equipment to be used for teaching the ECI Level I course and conducting the proficiency tests for this course
- ii. The facilities are not setup in a classroom format and seem to be limited to a capacity of four students.

Recommendation

After review and discussion of the submitted application, a unanimous recommendation for denial as provider for the ECI Level I and Level II courses was made for Gannett Flemming, Inc.

No further questions or comments.

Meeting adjourned at 3:00 PM