

**Minutes of Concrete TRT Meeting of December 3, 2013**  
**MEETING NUMBER 29**

On December 3, 2013, the Concrete TRT met at 10 AM in the 1054 Conference Room at the Turkey Lake Plaza, Orlando, Florida.

Those in attendance were Ronda Daniell, Mike Bergin, Leigh Markert, and Steve Plotkin. We had two visitors Michael Bienvenu to present as instructor to the team and Stacey White from A and SW Consultants.

The first order of business was to discuss Approval recommendations for approval of requested Providers and Instructors. There were no provider's submittals for review or approval but we had Michael Bienvenu make a presentation to the group on data from the course so that the team could evaluate his presentation skills and ability to present the material.

The presentation was good and the team recommends that Mr. Bienvenu be allowed to teach the concrete course. Email will be forwarded to Tallahassee on our recommendation. We will request that notification of the first training course given by Mr. Bienvenu so that we can audit the course.

Old Business Discussion

1. Audits- Still using the audit process that we have agreed on.
2. Supplemental Updates- should be ready by January 2015. We have had an enough revision that we will need to look at our course to see if any changes need to occur. Also question, how are we going to get these updates of the specifications in the CBT?
3. CBT Course- The videotaping has been completed and now we are awaiting the company to transpose the information for us to review.
4. The qualification of inspectors thru IA testing- this is still moving forward in the State. It will be based on the number of test and IA results for requalification. The team still has concern of this and how it will work with our program.

## New Business

1. The Team was provided meeting meetings of the TRT teleconference. WE went over a few key details of the meeting.
2. Steve Plotkin is leaving the department and requested to be reinstated as an instructor. I will ask Tallahassee.

The next meeting date is undetermined and location to be determined at a later date.  
No other business was discussed.

## **SUMMARY OF ACTION ITEMS:**

1. Ronda to get with Tallahassee on recommendation of Instructor.
2. Ronda to get with Tallahassee on question about specification updates and CBT.
3. Ronda to get with Tallahassee on Steve Plotkin.

Meeting adjourned at 12:20 PM.