

CTQP Asphalt Technical Review Team  
Meeting of June 1, 2010  
**Minutes**

Present at the Turkey Lake Turnpike facilities were: Brian Pickard, Chairman, TRT Members; Greg Sholar, Jeffrey Fetzko, plus, Scott Tyson and Wayne Rilko. Present by Video Conference was TRT Member: Igor Dubrovskiy.

The meeting began at 10:00 AM. The following items were discussed:

**Agenda Item 1. Oral Presentations by Proposed Instructors:**

There were no presentations at this meeting. Two potential instructors, Ronnie Henley and James White, who couldn't make this meeting, will be invited to the next meeting.

**Agenda Item 2. Review of TRT March 17, 2010 Meeting:**

Brian still needs to look into the incorporation of AASHTO Test Methods into the CTQP Asphalt Plant Level I course. The TRT suggested that their preferred solution is to hire someone, such as Jim Warren, to develop Powerpoint slides that highlight the important parts of the test procedures, but do not violate copyright laws.

The issue of Proctor qualifications was discussed briefly. CTQM covers the qualifications in brief, but does not address certifications. The TRT members all agreed that any Proctor for Proficiency Tests should have the certification from the course they are Proctoring. Brian agreed to make this suggestion to Yvonne as a change to CTQM.

It was noted that a Sharepoint site is now in place that will have all past correspondence dealing with the Asphalt TRT.

There will not be a temporary replacement for David Wang. The issue of the fifth member will be addressed after the vacant position is filled, which should occur before the next TRT meeting.

**Agenda Item 3. Review emails and actions taken since last meeting:**

A recommendation was made from one of the Asphalt Mix Designer course attendees that the Mix Design Course be made into two courses with separate qualifications due to its complexity. This recommendation was rejected unanimously by the TRT.

Fabian Montenegro audited a Paving II class at FIU and no deficiencies were found.

There had been a concern that CMEC's course on Asphalt Mix Design was too short. Greg Sholar investigated and found that they met all the requirements.

There were no other emails of significance that aren't covered under other agenda items.

**Agenda Item 4. Discussion of recommendations for pending requests for approval as Construction Training and Qualification Program (CTQP) Asphalt Training Providers:**

**RS&H CS**, 1000 Legion Place, Suite 870, Orlando, FL 32801, Telephone (407) 893-5870:

It was noted that they had been recommended for approval at the March meeting, but weren't on the web site yet. Yvonne was working on getting them added.

**RK&K**, 2300 Maitland Parkway, Suite 106, Maitland, FL 32751, Telephone 321-397-7820:

After review of the information provided, there was a unanimous recommendation to approve their application as Provider for CTQP Asphalt Paving Level I and CTQP Asphalt Paving Level II with the supplemental requirement that all classroom training have 6 square feet of desk space per student and that the room be set up class room style so that no one has to view the presentation at an angle.

**AIM Engineering & Survey, Inc.**, 5300 Lee Boulevard, Lehigh Acres, Florida 33971, Telephone 800-226-4569:

After review of the information provided, there was a unanimous recommendation to reject their application as Provider for CTQP Asphalt Paving Level I due to absence of information regarding equipment needed to perform the Proficiency training and testing on Rolling Straight Edge and Cross Slope.

**Agenda Item 5. Discussion of recommendations for pending requests for approval as CTQP Asphalt Training Instructors:**

There were none considered for this meeting

**Agenda Item 6. Discussion of recommendations for revisions to, or acceptance and approval of the current Asphalt Course Materials:**

Since Kim Smith retired, the asphalt TRT was concerned about the status of the Asphalt Mix Design Course that was being updated by Jim Warren through the University Of Florida. Brian agreed to ask Yvonne what the status is.

Red Vector is very close to completing its work on the Asphalt Paving Level I and II Computer Based Training Courses.

**Agenda Item 7. Discussion, acceptance and/or rejection and/or approval of new courses:**

There were none at this time.

**Agenda Item 8. Misc:**

There were none for this meeting.

**Agenda Item 9. Selection of Date, Time and locations of next Asphalt TRT:**

The next Asphalt TRT meeting will be held on September 2, 2010 at the Turkey Lake facility beginning at 10:00 AM.

The meeting was adjourned at 11:01 AM.