

CTQP Asphalt Technical Review Team  
Meeting of March 17, 2010  
**Minutes**

Present at the Turkey Lake Turnpike facilities were: Brian Pickard, Chairman, TRT Member; Greg Sholar, plus, Scott Tyson and Wayne Rilko. Present by Video Conference were TRT Members: Igor Dubrovskiy and Jeffrey Fetzko.

The meeting began at 9:00 AM. The following items were discussed:

**Agenda Item 1. Oral Presentations by Proposed Instructors:**

Phil Clarke submitted by A&SW but, representing himself made an oral presentation and answered questions from the team regarding his experiences and qualifications as an applicant to instruct CTQP Asphalt Paving Level I and Asphalt Paving Level II.

Hesham Ali representing FIU made an oral presentation and answered questions from the team regarding his experiences and qualifications as an applicant to instruct CTQP Asphalt Paving Level I and Asphalt Paving Level II.

Bridget Blansit of RS&H CA, Inc. made an oral presentation and answered questions regarding her experiences and qualifications as an applicant to instruct CTQP Asphalt Paving II.

Mike Smith and Eron Chambers of Hubbard had originally intended to make Oral Presentations and answer questions for CTQP Asphalt courses. However, scheduling conflicts prevented them from attending. Both will be invited to the next Asphalt TRT Meeting.

**Agenda Item 2. Review of TRT December 1, 2009 Meeting:**

Brian still needs to look into the incorporation of AASHTO Test Methods into the CTQP Asphalt Plant Level I course.

Brian noted that CTQM has now been updated with our proposed revisions.

**Agenda Item 3. Review emails and actions taken since last meeting:**

Brian provided Red Vector with the slides that needed to be updated for the Asphalt Level I and II CBTs.

Similar to last meeting, Brian had received several emails regarding test questions that students felt had incorrect answers, or, were confusing. With the great assistance of many TRT members, all of these have been resolved in some manner except one to Greg Sholar on Plant Level I. Greg will verify with Kim Smith that this is still outstanding (email from Kim Smith to Greg on January 19, 2010).

There were numerous emails amongst all members regarding auditing of classes. Igor had pointed out that it was very frustrating when his District Materials personnel went to audit two classes and they were both cancelled. Brian was asked to send an email to Yvonne verifying the need for these audits given the present climate of limited travel and expense especially given how overwhelming the task is turning out to be.

There were no other emails of significance.

**Agenda Item 4. Discussion of recommendations for pending requests for approval as Construction Training and Qualification Program (CTQP) Asphalt Training Providers:**

RS&H CS, 1000 Legion Place, Suite 870, Orlando, FL 32801, Telephone (407) 893-5870:

After review of the latest information provided, there was a unanimous recommendation to approve their application as Provider for Asphalt Paving Level I.

**Agenda Item 5. Discussion of recommendations for pending requests for approval as CTQP Asphalt Training Instructors:**

**Proposed Instructor for A&SW Consultants, Inc., 1502 Stone Trail, Enterprise, Florida 32725, Office: (321) 303-6377:**

**Phil Clarke:** After reviewing the information provided and observing the presentation followed by questions and answers, by a split vote of 3-1 a recommendation for approval was made for Instructor of CTQP Asphalt Paving Level I.

After reviewing the information provided and observing the presentation followed by questions and answers, a split vote of 3-1 was made to reject him for Instructor of Asphalt Paving Level II due to lack of recent experience and knowledge related to the field activities and duties of asphalt paving.

**Proposed Instructor for RS&H CS, 1000 Legion Place, Suite 870, Orlando, FL 32801, Telephone 407-893-5870:**

**Bridget Blansit:** After reviewing the information provided and observing the presentation followed by questions and answers, a split vote of 3-1 was made to reject her for Instructor of Asphalt Paving Level II due to lack of experience and knowledge related to the field activities and duties of asphalt paving.

**Proposed Instructor for FIU, 1000 14761 Cedar Creek Place, Davie, FL 33325, Telephone 954-884-8660:**

**Hesham Ali, Ph.D., P.E.:** After reviewing the information provided and observing the presentation followed by questions and answers, by a unanimous vote, a recommendation for approval was made for Instructor of CTQP Asphalt Paving Level I.

After reviewing the information provided and observing the presentation followed by questions and answers, a unanimous vote was made to approve him for Instructor of Asphalt Paving Level II.

**Agenda Item 6. Discussion of recommendations for revisions to, acceptance and approval of the current Asphalt Course Materials:**

As stated previously, Brian still needs to figure out a way to incorporate the materials found in a couple of the AASHTO Test Methods that were in the CTQP Asphalt Plant Level I class. As a reminder, the TRT went over several options regarding the AASHTO Test Methods that were in the CTQP Asphalt Plant Level I class in the last meeting. These included having the Provider get them for the student, not including any test methods, having one of the TRT members create a similar test method, or, have Jim Warren, the author of the course, create the test methods. There was consensus that we needed the test methods in some form. Brian agreed to find out if Kim Smith is able to get Jim Warren to create them for our course materials. At the same time, Brian agreed to review the other CTQP TRT course materials to see what they had done and report at the next TRT meeting.

**Agenda Item 7. Discussion, acceptance and/or rejection and/or approval of new courses:**

None at this time.

**Agenda Item 8. Misc:**

Greg would like to have a discussion about qualifications and approvals of Proctors. Brian will contact Yvonne about any policies on this before the next meeting.

The TRT asked Brian to contact Yvonne about a temporary/permanent replacement for David Wang. It could get sticky if we have a split vote with only four members.

The TRT agreed that using a SharePoint website might be the best method to share meeting information and store it electronically. Brian will work with his staff to try to make this happen before the next meeting.

**Agenda Item 9. Selection of Date, Time and locations of next Asphalt TRT:**

The next Asphalt TRT will be held on June 1, 2010 at the Turkey Lake facility beginning at 10:00 AM.

The meeting was adjourned at 11:30 AM.