

**Final Estimates - Technical Review Team (TRT)
Teleconference Meeting Minutes, Instructors and Provider
Approval Recommendation Report, January 14, 2009
Teleconference phone number (850) 414-4971**

Present were David Chason, Chairman, and the Final Estimates Technical Review Team (FETRT) members; Sherry Valdes, John Burnette (via phone), Barbara Espino-Perez (via phone), Eddy Wilson (via phone). Also present were Alyce Nalli and Scott Tison with the Center for Transportation Training (CTT) at the University of Florida. The meeting began at 9:35 AM. The following items were discussed.

On the Agenda, “Discussion of recommendations for pending requests for approval as CTQP Final Estimates Level II Training Instructors and a Provider”.

1. Proposed Instructors

A) Proposed Instructors from GBF Engineering, Inc.

For Final Estimates Level II Course

Kathleen Gilead

Tami Lee Piascik

Jeremy Ray

Ronald Ramos

Instructor Review

1. After review of the instructor credentials and experiences, a unanimous recommendation of approval as instructors for the Final Estimates Level II Training Course was made on Kathleen Gilead, Tami Lee Piascik, and Jeremy Ray pending that each instructor perform a dry run presentation of the Final Estimates Level II Training Course by Video Conference.
2. After review of the instructor credentials and experiences, a unanimous recommendation was made that Mr. Ronald Ramos' credentials did not provide the experience needed in the Final Estimates field.

Recommendation

1. As a result of discussion and after review of the instructors, we recommend approval of all three, Kathleen Gilead, Tami Lee Piascik, and Jeremy Ray as instructors of the Final Estimates level II Training Course pending that all three instructors perform a dry run presentation of the Final Estimates Level II Training Course to the FETRT by Video Conference.

2. As a result of discussion and after review of the instructor. We recommend disapproval of Ronal Ramos as instructor of the Final Estimates Level II Training Course.
3. Ms. Kathleen, Ms. Tami, and Mr. Jeremy please contact David Chason to set up a date and time to perform a dry run presentation of the Final Estimates Level II Training Course material to the FETRT Committee. David Chason can be reached by phone at (850) 414-4171 or email: david.chason@dot.state.fl.us
4. It is recommended that the dry run take place by March of 2009 (this is when the updated material for the Final Estimates Level II Training Course will be available) so that the instructors will be familiar with the updated material and hence present it to the FETRT by Video Conference.)

Instructor Contact Information:

Corporate Office
GBF Engineering, Inc.
Kathleen Gilead, Tami Lee Piascik, Jeremy Ray, and Ronald Ramos
5340 NW 10 Terrace
Fort Lauderdale, FL 33309
Phone: (954) 492-9921
FAX: (954) 492-9909
E-mail Address: trainings@gbfinc.net

2. Proposed Providers

A) Proposed Provider GBF Engineering, Inc.
Final Estimates Level II Training Course

Provider Review

After a review of the provider's submitted facilities and equipment, a unanimous recommendation of approval as a provider for the Final Estimates Level II Training course was made on GBF Engineering, Inc. pending Instructor approval after dry run presentation of the Final Estimates Level II Training Course.

Recommendation

As a result of discussion, after a review of the provider's submitted facilities and equipment, a unanimous recommendation of approval as a provider for the Final Estimates Level II Training course is made for GBF Engineering, Inc. pending instructor approval after dry run presentation of the Final Estimates Level II Training Course by Video Conference.

Provider Contact Information

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Meeting adjourned at 10:10 AM