

**Minutes of Concrete TRT Meeting of October 5, 2009**  
**MEETING NUMBER 17**

On October 5, 2009, the Concrete TRT met at 1:00PM in the 3001 Conference Room at the Turkey Lake Plaza, Orlando, Florida.

Those in attendance were Ronda Daniell, Mike Bergin, Leigh Markert Steve Plotkin and Tim Heath. Also participating were Scott Tison and Linda Floyd with CTT and Andrew White with A and S White Consultants.

Introductions were made due to new Consultant in attendance.

The first order of business was to discuss Approval recommendations for approval of requested Providers and Instructors.

**Proposed Provider, (August 6, 2009) RS and H CS, 435 Clark Road, Suite 405, Jacksonville, FL 32218 by William Downey (no email address provided). The proposed provider is disapproved by the review team per CTQM Chapter 10 for Concrete Field and Lab Specifications. The consultant instructors are still disapproved and will need to provide additional information on each requested instructor listed in their submittal as follows:**

**Bridget Blansit  
Bill Downey  
Frank Dupont  
Jack Elliott  
Adam Gosselin  
Mark Hirsch  
Ed Hudec  
Darla Hunsicker  
Tony Manos  
George Miller  
Jennifer Rhoden  
Tom Rice  
Ben Searight  
Joe Shagunessy  
Tom White  
Aime Yocca**

**Proposed Provider, A and SW Consultants, 1502 Stone Trail, Enterprise, FL 32725, [swhite@aswconsultants.com](mailto:swhite@aswconsultants.com), 321-303-6377. The proposed provider is still disapproved by the Concrete TRT for the Concrete Field Inspection Course but is still under review with Tallahassee.**

**Proposed Instructor, Andrew White, A and SW Consultants, 1502 Stone Trail, Enterprise, FL 32725, [awhite@aswconsultants.com](mailto:awhite@aswconsultants.com), 321-303-6377.**

Mr. White is disapproved as an Instructor by the Review team for FDOT Concrete Field Inspection Specification but is still under discussion with the State Construction Office Training Coordinator on this instructor.

Next item was the presentation by Andrew White of A and SW Consultants to the team. Mr. White did also address his thoughts on the three issues from the June meeting where his class was audit by one of the team members.

The changes have been made to the CTQM to add language to indentify the experience level requirement of Associate CTCI and Specification 105. Plus there were few title changes.

Specification changes for Addendum, we can do them as we see the need. Right now the decision is final that once a year at June meeting to add addendums to the back of the training manual. Also we are making it an agenda item for discussion for our March meeting. If the team determines that there have been many changes we will at the March meeting determine if the training course should be revised to incorporate these changes.

We will still check on why CEMC reduced its number of training classes?

Also with new business, the team is discussing the need to have providers submit more information on the instructors regarding experience and instruction level. We will be speaking with the other Technical Review Teams for their thoughts and request guidance from Tallahassee. We will be submitting our information to Tallahassee for review and for Red Vector get to the providers.

Is there a way to notify the student of their qualifications going to expire six months before expiration by Red Vector?

Update Course- We have submittals on our experts to review the course before submitted to the team and CTT had a person for us to review their qualifications as an expert.

#### **SUMMARY OF ACTION ITEMS:**

1. Ronda follow up on A and SW Consultant with Tallahassee
2. Mike to talk to Tom about the reduction of classes.
3. Ronda to submit to Tallahassee and Red Vector question on notification of expiring qualification.

4. Ronda will submit to the team the response of the discussion with the Chairpersons of the Asphalt and Earthwork of their requirements for instructors and providers and Steve will check with Geotech, Earthwork and QC Manager by October 16, 2009.
5. All team members should propose technical and teaching experience requirements via email that the TRT will implement for future prospective instructors and providers to meet prior to submitting a request for the TRT approval. We will come to a consensus on the experience criteria via email.

Meeting adjourned at 3:00 PM.