

CTQP Asphalt Technical Review Team  
Meeting of September 4, 2008  
**Minutes**

Present were: Brian Pickard, Chairman, TRT Members; Igor Dubrovskiy, David Wang, Greg Sholar and Jeffrey Fetzko. Also present were three members of the public.

The meeting took place at the Turnpike facilities in Orlando, beginning at 10:00 AM. The following items were discussed:

**Agenda Item 1. Oral Presentations by Proposed Instructors:**

Although Marc Silva, Kenneth Roush, and Paul Coffman were invited to present, none of them were present.

**Agenda Item 2. Review of TRT June 12, 2008 Meeting:**

It was noted that ACAF still hasn't submitted anything to us as a Provider.

Yvonne took care of everything we requested.

Jeff had been asked to send any updates he wanted for Paving Level I. We all agreed that this was no longer relevant since Jim Warren is revising all the courses due to specification changes.

We tried to review the web site to make sure our recommendations from June had made it to the web. However, the links to the Providers and Instructors were not working at that time. Brian is going to send a note to Yvonne asking about this.

**Agenda Item 3. Review emails and actions taken since last meeting:**

Very little time was spent since there were few emails since the last meeting. The only one of any significance dealt with a question on the computer based training where the question could have been clearer, but, we decided to leave it alone.

**Agenda Item 4. Discussion of recommendations for pending requests for approval as Construction Training and Qualification Program (CTQP) Asphalt Training Providers:**

There were no requests since June.

**Agenda Item 5. Discussion of recommendations for pending requests for approval as CTQP Asphalt Training Instructors:**

The three who had been invited couldn't make it. The Asphalt TRT is not going to send anymore reminders to these individuals since coordination with them has failed multiple times.

**Agenda Item 6. Discussion of recommendations for revisions to, acceptance and approval of the current Asphalt Course Materials:**

David Wang presented his recommendations for wording to go into CTQM for recertification requirements on the level II courses and Mix Designer. After considerable discussion, the following was agreed upon:

Asphalt Plant Level II: By a unanimous vote, in order to acquire Asphalt Plant Level II, a person must have an active Asphalt Plant Level I certification. Recertification of Asphalt Plant Level I is not automatic with recertification of Asphalt Plant Level II. Recertification of Asphalt Plant Level II does not require an active Asphalt Plant Level I certification, it only requires passing the Asphalt Plant Level II exam.

Asphalt Paving Level II: By a unanimous vote, in order to acquire Asphalt Paving Level II, a person must have an active Asphalt Paving Level I Certification. By a vote of 4-1, recertification of Asphalt Paving Level I is automatic with a successful passing of the Asphalt Paving Level II exam and recertification of Asphalt Paving Level II. By a vote of 4-1, recertification of Asphalt Paving Level II does not require an active Asphalt Paving Level I certification, it only requires passing the Asphalt Paving Level II exam.

Asphalt Mix Designer: An individual must have a current Asphalt Plant Level I certification to attain and recertify an Asphalt Mix Designer Certification.

David will try to capture this summation in chart form to replace the sentence structure presently in CTQM. If that doesn't cover the sentence structure adequately, he will edit the sentence structure version presently in CTQM.

It was noted that these updates need to be reflected in Yvonne's Quick Reference Guide.

Jeff asked that these minutes reflect the fact that many of the facilities we have approved are not on the web site. Brian may need to work with Yvonne to make sure she has a current list of approved facilities.

Lastly, it was recommended that Brian, as Chairman of the Asphalt TRT, send a notice to David Sadler asking that he identify a replacement for David Wang so that there can be an overlap of at least one meeting before David retires.

**Agenda Item 7. Discussion, acceptance and/or rejection and/or approval of new courses:**

None at this time.

**Agenda Item 8. Selection of Date, Time and locations of next Asphalt TRT:**

The next Asphalt TRT will be held on Thursday, December 4, 2008 at the Turkey Lake Turnpike facility beginning at 10:00 AM.

The meeting was adjourned at 12:05 PM.