

CTQP Asphalt Technical Review Team
***Meeting of March 13, 2008*
Minutes (REVISED)**

Present were: Brian Pickard, Chairman, TRT Members; Igor Dubrovskiy, David Wang, and Jeffrey Fetzko. Also present were Mike Berkowitz, Nina Barker, and Michael Bienvenu (presentation only).

The meeting took place at the Turnpike facilities in Orlando, beginning at 10:00 AM. The following items were discussed:

Agenda Item 1. Oral Presentations by Proposed Instructors:

Michael Bienvenu made an oral presentations and answered questions from the team regarding his experience and qualifications.

Agenda Item 2. *Review of TRT December 13, 2007 (Not September 20th):***

Brian noted that he did not send revised wording for Yvonne's consideration regarding CTQM requirements for Proficiency Testing on Random Numbers for Asphalt Paving Level I. He will try to get that done before the next meeting.

Jeff was not able to complete his review and develop recommendations for Asphalt Paving Level I. He will try to do that so that it can be provided to Jim Warren who will be updating the course.

Brian agreed to check with Yvonne on when we might see approved Providers and Instructors on the web site.

Agenda Item 3. Review emails and actions taken since last meeting:

It was noted that ACAF is still considering being a Provider and is aware that they must submit a request through Yvonne Collins.

There was some confusion over what size rolling straight edge we should be allowing in our Paving Level I course. After considerable discussion, it was unanimously agreed that shorter scale models could be utilized provided the instructor emphasized that the straight edge being used was a scale model solely for training purposes. The instructor was also to mention that the straight edge might react differently than a full size unit and that FDOT specifications do not allow the use of a scale model for actual field use.

Through emails, Brian recommended approval to Yvonne Collins for CMEC to be a Provider for Asphalt Paving Level I without restriction.

Brian provided a recommendation to Kim Smith that all asphalt courses be considered for updating by Jim Warren.

There was some discussion on how best to cover “hot stops” in the Paving Level II class. Any further discussion was tabled pending review of Jim Warren’s revised course material.

There were no other emails of significance that aren’t being covered under other items.

Agenda Item 4. Discussion of recommendations for pending requests for approval as Construction Training and Qualification Program (CTQP) Asphalt Training Providers:

After review of the information provided, Construction Materials Engineering Council, Inc. (850 Courtland Street, Suite B-1, Orlando, FL 32804, Inc.) was unanimously recommended for acceptance to be a Provider for Asphalt Plant Level I at Conrad Yelvington’s Daytona lab, Nadorse’s Orlando lab, and Steven Count’s Ocala lab with a maximum limit of six students.

It came to our attention that Williams is offering Plant Level I in Sanford. None of us remember approving that location. Brian will look into our approval for Williams and send any concerns to Yvonne.

The group voiced a concern with the number of asphalt classes that are being cancelled, particularly in remote areas. Brian agreed to put this concern in the minutes so that Yvonne can deal with it if she is also concerned.

It was mentioned by one of the attendees that a Provider for CTQP Asphalt courses isn’t allowing the full four hours to take the Asphalt Paving Level II class. This information has been provided to Yvonne for investigation.

Agenda Item 5. Discussion of recommendations for pending requests for approval as CTQP Asphalt Training Instructors:

1. Proposed Instructors at large:

- i. **Michael Bienvenu:** After reviewing the information provided and observing the presentation followed by questions and answers, a unanimous vote to recommend approval was made for Asphalt Paving Level I, Asphalt Paving Level II, Asphalt Plant Level I and Asphalt Plant Level II. By a vote of 3 for and 1 abstention, a vote to recommend approval was made for Asphalt Mix Design.

2. Proposed Instructors for Center for Transportation Training, University of Florida, 2006 NE Waldo Rd., Gainesville, FL. 32609, 352-846-3593 ext 296:

- i. **Maurice McReynolds:** After reviewing the latest information, a unanimous vote was made to recommend approval for Mr. McReynolds to instruct Asphalt Paving Level I and Asphalt Plant Level I.

It was noted that Brian had invited Mr. Silva of Florida International University, but, through miscommunication on presentation material, Mr. Silva decided not to attend. He will be offered the opportunity to attend the next Asphalt TRT meeting.

Mr. Roush of CMEC, Mr. Jackson of CMEC, and Mr. Coffman of CMEC, will be invited to the next Asphalt TRT meeting for presentations and interview.

Agenda Item 6. Discussion of recommendations for revisions to, acceptance and approval of the current Asphalt Course Materials:

Yvonne had asked that our next meeting include an agenda item to cover the need to retain Asphalt Paving Level I certification after a person gets Asphalt Paving Level II certification. By a unanimous vote, a recommendation was made to automatically recertify for Asphalt Paving Level I if Asphalt Paving Level II certification is maintained.

The Asphalt TRT unanimously adopted a proposal to review at least one course module at each meeting. Brian will attempt to bring the most recent disk of one of our courses to each meeting. This wasn't done due to time constraints. Also, if all classes are being updated, perhaps this needs to wait until the updated courses are available. This will be discussed at the next meeting.

Agenda Item 7. Discussion, acceptance and/or rejection and/or approval of new courses:

None at this time.

Agenda Item 8. Selection of Date, Time and locations of next Asphalt TRT:

The next Asphalt TRT will be held on Thursday, June 12, 2008 at the Turkey Lake Turnpike facility beginning at 10:00 AM.

The meeting was adjourned at 12:30 PM.