

**Final Estimates - Technical Review Team (TRT) Meeting Minutes,
Provider Approval Recommendation Report,
and Instructor Approval Recommendation Report
From February 27, 2006 Meeting in Orlando, Florida**

Present were David Chason, Chairman, and the Final Estimates Technical Review Team (FETRT) members; John Burnette, Eddy Wilson, Barbara Espino-Perez, Dennis Barber, and Sherry Valdez. Also present was Robert Shepard (Final Estimates Specialist from the Central Office).

The meeting began at 2:00 PM. The following items were discussed.

David informed us that Nancy Smith will not be presenting the FE Level II presentation (She was going to do a dry-run presentation for the FETRT after this meeting). Sherry handed out copies of an application package for the Florida International University (FIU) Agenda. They would like to become providers. They had an approved instructor, Mr. Tom Aldridge. The team took a few minutes to read and look through this package.

1. First on the Agenda, “Discussion of recommendations for pending requests for approval as CTQP Final Estimates Training Instructors and Providers”.

- A. (i) Proposed Provider:** Florida International University (FIU)
Final Estimates Level II
Final Estimates Level II Refresher

- (ii) Proposed Instructors for FIU:**
For Final Estimates Level II Course
Tom Aldridge

For Final Estimates Level II Refresher Course
Tom Aldridge

(iii) Instructor Review

Tom Aldridge has already been approved by this committee.

(iv) Provider Review

After a review of the provider's submitted facilities and equipment, a unanimous recommendation of approval as a provider for the Final Estimates Level II course and the Final Estimates Level II Refresher course was made on FIU.

B. (i) Recommendation

As a result of discussion, after a review of the provider's submitted facilities and equipment, a unanimous recommendation of approval as a provider for the Final

Estimates Level II course and the Final Estimates Level II Refresher course is made for FIU.

(ii) Reason For Recommendation

FIU has met all the requirements for approval as a provider for the Final Estimates Level II and the Final Estimates Level II Refresher Training Courses.

(iii) Contact Information For FIU

Should the SCTA approve FIU as a provider for the Final Estimates Level II and the Final Estimates Level II Refresher Training Courses, the contact information is as follows:

Dr. Caesar Abi Shdid,
Professor and CT3 Director
Phone: 305-348-3813
Fax: 305-348-2802
e-mail: abishdid @ fiu.edu
Address: Eng. Cntr. , Univ. Pk. Campus
10555 West Flagler Street
Miami, Florida 33174

2. The second item on the Agenda was “Discussion of recommendations for acceptance and approval of the temporary instructors for Final Estimates Level II Training Course”.

A. (i) Proposed Instructors:

For Final Estimates Level II Course
David Chason
Sherry Valdez
Robert Shepard
Dennis Barber

(ii) Recommendation

As a result of discussion, the FETRT makes a unanimous recommendation to approve as Final Estimates Level II instructors: David Chason, Sherry Valdez, Robert Shepard, Dennis Barber.

(iii) Reason For Recommendation

Due to a severe shortage of instructors, the Department has agreed to provide staff for instructors on a short term basis. This will take care of the backlog in demand for the Final Estimates Level II Training Course.

B. Contact Information For Florida Department of Transportation (FDOT)

Should the SCTA approve the proposed instructors above, as instructors for the Final Estimates Level II and the Final Estimates Level II Refresher Training Courses, the contact information is as follows:

E-mail: per FDOT internal Lotus Notes e-mail system

3. The third and last item on the agenda was “Discussion of critical need for more instructors”.

David asked that we all look for appropriate candidates that have Final Estimates experience and presentation skills, and who would be interested in becoming Final Estimates instructors. We all agreed to look and ask around.

Meeting adjourned at 3:00 PM.