

**Minutes of Concrete TRT Meeting of September 14, 2005**

On September 14, 2005, the Concrete TRT met at 1:00 pm in Room 4101, Building 5317, Florida’s Turnpike Headquarters, Turkey Lake Service Plaza, Mile Post 263, Florida’s Turnpike, Ocoee, Florida.

In attendance were Gene Howard, Ronda Daniell, Mike Bergin, Leigh Markert, and Steve Plotkin. The audience consisted of Sandra Greenwood, University of Florida, and Chris Robinson of CMEC.

- The first order of business was a review and discussion of the minutes from the June 1, 2005 TRT meeting.

At the June 1, 2005 meeting, the TRT had recommended Conditional Approval of **Ilya Liberman** as an Instructor for FDOT Concrete Laboratory Inspector Specification and FDOT Concrete Field Inspector Specification Courses, pending verification of Actual experience with FDOT Specifications. Mr. Liberman has submitted documentation verifying his experience, therefore the Concrete TRT recommends approval of **Ilya Liberman** as an Instructor of these courses.

- The next order of business was to discuss and review Provider and Instructor requests. The recommendations are addressed below.

	FDOT Concrete Laboratory Inspector Specification	FDOT Concrete Field Inspector Specification
<b>TRAINING PROVIDERS</b>		
CMEC	A	A
Ellis & Assoc	*	*
<b>INSTRUCTOR</b>		
<b>CMEC</b>		
Ken Roush	A	A
Mike Jackson	A	N
Stephen Sonnenfield	A	N
Chris Robinson	A	N
<b>Ellis &amp; Assoc</b>		
David Beeler		**
<b>Metric Engineering</b>		
Vivi Kavadas		N

A = Recommended for Approval

N = Not recommended for Approval

\* = Recommended for Conditional Approval pending clarification of which courses are to be provided.

\*\* = Recommended for Conditional Approval pending clarification of which classes are to be taught.

- CTQP Evaluations from April – June 2005 were reviewed. No comments.
- E-mails and correspondence since last TRT Meeting were reviewed and discussed.

**Action Items:**

Leigh and Mike

1. Review Specification Class for Lab Level II to determine if it is necessary to continue this course.

Gene

1. Get with Yvonne Collins to discuss problems retrieving class manuals and workbooks from website.
2. Request CTQP Evaluations from Yvonne Collins for courses offered since July 1, 2005.
3. Find out what the Cancellation policy is for Providers to cancel advertised classes.
4. Check on updates to the Concrete Laboratory Inspector, Concrete Field Inspector, and Concrete Batch Plant Operator courses and exams.
  - The next Concrete TRT Meeting will be scheduled for Mid-December. Gene is going to attempt to set this meeting up by teleconference.