

FORMS LINES CPAM	Form #	Type Form	Description	Effective Date	Controlling Document	Responsibility	Keep/ Remove	WHY ?	Gen Comments
✓	375-020-08	ADMIN	Hard Copy Bid Submittal		Specs 2-5.3	Contractor	K	Contractor has to provide as bid document.	Per AA
✓	375-020-45	ADMIN	Printed Galvanized Steel STRUCTURES Performance Bond		Spec 649	Contractor/ Department	K	This form related to Form # 700-010-20	No ref (CPAM ?).
✓	650-040-03	ADMIN	Stormwater Pollution Prevention Plan Construction Inspection Report		Spec 7.1 and 104-5	Contractor	K		This form will change to 650-040-04
✓	650-040-05	ADMIN	Contractor Certification Preparation of Documents - NPDES General Permit for Storm Water Discharges from Construction Sites		CPAM 8.2.7	Contractor	R		Envir Mgt Office Proc 650-040-003 No Purpose ref.
✓	650-040-07	ADMIN	Contractor Certification - NPDES General Permit for Storm Water Discharges from Construction Sites		CPAM 8.2.7	Contractor	R		No Ch/Sec ref. No Purpose ref.
✓	675-010-10	STRUCTURES	Nonconforming Structural Steel and Miscellaneous Metal Component Data Sheet		CPAM 10.9 and Spec 460-4.6	Contractor	K		ref CPAM Ch 10-9
✓	675-020-27	EWK	COC Density Record System		M.M. 2.3.12	Contractor	K	FAPG (Subch. G, Part 637 Subpart B, Sec 637.205, F.S. 334.044(2) & 334.044.(10)(a))	Could densities be recorded right on drainage & X-section sheets in FAB's
✓	675-030-20	ASPHALT	ASPHALT Roadway - Daily Report of Quality Control		Spec 105-8.6, 330	Contractor	R	FAPG (Subch. G, Part 637 Subpart B, Sec 637.205, F.S. 334.044(2) & 334.044.(10)(a))	
✓	675-030-20A	ASPHALT	ASPHALT Roadway - Daily Report of Quality Control - Automated Version		Spec 105-8.6, 330	Contractor	K	FAPG (Subch. G, Part 637 Subpart B, Sec 637.205, F.S. 334.044(2) & 334.044.(10)(a))	
✓	675-030-25	ASPHALT	ASPHALT Plant Worksheet		Spec 105-8.6, 330	Contractor/ Department	K	FAPG (Subch. G, Part 637 Subpart B, Sec 637.205, F.S. 334.044(2) & 334.044.(10)(a))	Rich Hewitt to check
✓	675-030-25A	ASPHALT	Printable ASPHALT Plant Worksheet		Spec 105-8.6, 330	Contractor/ Department	R	FAPG (Subch. G, Part 637 Subpart B, Sec 637.205, F.S. 334.044(2) & 334.044.(10)(a))	Rich Hewitt to check
✓	675-060-10	ASPHALT	ASPHALT Pavement Straightedge Test Report		Spec 327, 330 & 338	Contractor/ Department	R		Replace with form 700-050-71
✓	700-000-07	ADMIN	FDOT Construction Training Application Form	02/2002	CTQP(Ch.1)	Contractor/ Department	K	Developed to meet 23 CFR 637 (6-29-2000)	could automate on-line??
✓	700-010-07	ADMIN	Additional Classification - Request Form	08/2004	CPAM(5.4)	Contractor	K	F.S. 334.048, FHWA 1273, 29 CFR Part 5	wrong ref. CPAM(5.4)
✓	700-010-08	MOT	MOT Review Report	11/2005	CPAM(9.1.8.1)	Contractor	K	F.S. 334.048, Spec 102	Is this necessary w/Cert?
✓	700-010-11	ADMIN	Notice of Rental Agreement	11/2011	CPAM(5.5)	Contractor	K	F.S. 334.048, Spec 8-2	ref 8-2 not 8.2 & CPAM
✓	700-010-15	ADMIN	Work Plan Controlling Item of Work	10/2002	CPAM(5.1)	Contractor	K	F.S. 334.048, Spec 8-3.2	wrong ref. CPAM(5.1)
✓	700-010-17	ADMIN	Highway Lighting System Responsible Party	10/2009	SPEC	Contractor	K	F.S. 334.048, Spec 725 & 5-11	No Rule or Procedure ref.
✓	700-010-18	ADMIN	Signal Installation Responsible Party Identification	10/2009	SPEC	Contractor	K	F.S. 334.048, Spec 645	No Rule or Procedure ref.
✓	700-010-19	ADMIN	Responsible Party - 90 Day Signal Installation Bond	06/2007	SPEC	Contractor	R	F.S. 334.048 & 287.0935, Spec 611	No Rule or Procedure ref.
✓	700-010-20	ADMIN	Responsible Party - Spec 649 Plant Application & Case Files	10/2009	SPEC	Contractor	K	F.S. 334.048, Spec 649	No Rule or Procedure ref.
✓	700-010-22	ADMIN	Final Acceptance of Traffic Signal Installation(s) & Transfer of Maintenance	08/2002	SPEC	Contractor/ Department	K	F.S. 334.048, Spec 611	No Purpose ref.
✓	700-010-29	ADMIN	Work Progress Schedule Chart Figure A, Figure B and Figure C	09/2002	CPAM(2.1), SPEC	Contractor	R	F.S. 334.048, Spec 8-3.2	No Ref (CPAM 2.1)
✓	700-010-36	ADMIN	Certification of Sublet Work	10/2007	CPAM(5.3), SPEC 8-1	Contractor	K	F.S. 334.048 & 337.137, Spec 8-1, 23 CFR 635.116(b)	wrong ref (CPAM 5.3)
✓	700-010-38	ADMIN	Certification Disbursement of Previous Periodic Payment to Subcontractors	10/2010	CPAM (6.1.5)	Contractor	K	F.S. 334.048 & 337.11(11)(a)	No Rule or Procedure ref No form purpose
✓	700-010-42	ADMIN	Certification and Request for Payment for Stockpiled Materials	05/1999	Prep & Doc (ch 3, F.E.(3.6.2)	Contractor	R	F.S. 334.048, Spec 9-5.5	wrong ref(Prep&Doc Ch 3)
✓	700-010-45	ADMIN	Supplemental Agreement	04/2011	CPAM(7.3)	Contractor/ Department	K	F.S. 334.048, 337.11(9) Spec 4-3.2.1	For documenting SA's
✓	700-010-52	ADMIN	Contractor's Affidavit Vehicle Registration	08/2001	CPAM (5.2)	Contractor	K	F.S. 320, 334.048, Spec 7-23	wrong ref (CPAM 5.2)
✓	700-010-53	ADMIN	Subcontractor as Responsible Party for VAAP	01/2008	SPEC 338-3	Contractor	K	F.S. 334.048, Spec 338-3, 5-11	No Ref (CPAM 2.1)
✓	700-010-56	ADMIN	Contractor's Time Extension Request	11/1998	CPAM(7.2), SPEC 8-7.3.2	Contractor	K	F.S. 334.048	No ref (CPAM 7.2), No form purpose.
✓	700-010-67	ADMIN	Additional Federal Wage Rate Decisions	05/2002	CPAM (5.4)	Contractor	K	F.S. 334.048, FHWA 1273 DCL, Davis-Bacon Act	No ref (CPAM 5.4)
✓	700-010-69	ADMIN	Wages and Hour Record	02/2011	CPAM (5.4)	Contractor	K	F.S. 334.048	
✓	700-010-70	ADMIN	Contingency Supplemental Agreement	04/2011	CPAM (7.4)	Contractor/ Department	K	F.S. 334.048, 334.185, 337.11(1), 337.11(9)	For documenting Contingency SA's
✓	700-010-80	ADMIN	Work Order for Unforeseen Additional Work	04/2011	CPAM (7.4)	Contractor/ Department	K	F.S. 334.048, 334.185, 337.11(1), 337.11(9) Spec 4.3	Incomplete ref.(CPAM 7.4)
✓	700-010-98	ASPHALT	Cross Slope Measurement Data Form	04/2009	SPEC 327, 330	Contractor/ Department	K	Spec 327, 330	Could this be documented on ASPHALT form?
✓	700-011-02	ADMIN	DRB Three Party Agreement	07/2011	CPAM?	Contractor/ Department	K	F.S. 334.048	Created to record Cross Slope measurements
✓	700-011-04	ADMIN	Certification Work Done By Contractor or Subcontractor Under the Florida Minority Business	12/2004	SPEC(7-1.9), F.S. 288.706	Contractor	K	F.S. 334.048, 288.706	Created by Construction?
✓	700-011-10	ADMIN	Contractor Quarterly Plant and Bid Inspection Report	05/2004	SPEC (580)	Contractor	K	Per DS	Either monthly or quarterly not both.
✓	700-011-12	ADMIN	Contractor Monthly Plant Certification	02/2004	SPEC (580)	Contractor	K	Per DS	Either monthly or quarterly not both.
✓	700-011-13	ADMIN	Certification Compliance w/EEO Provisions on Federal Aid Contracts	06/2005	SPEC, FHWA	Contractor	K		Spec Req
✓	700-011-14	ADMIN	Design/Build Stipend Agreement	06/2011	D/B SPEC	Contractor/ Department	K	20.23 (4), 334.048 F.S. Rule 14-91.007	D/B Procurement & ADMINISTRATION
✓	700-011-16	ADMIN	DESIGN BUILD FINANCE Firm Request For Project Specific Escrow Account And Unique Vendor Number Sequence For All Department Payments To Be Made On BUILD FINANCE Firm	01/2009	SPEC, F.S.	Contractor	Pending		To be consolidated into one form.
✓	700-011-16B	ADMIN	Request for Specific Escrow Account and Unique Vendor Number Sequence For All Department Payments To Be Made On Contract #	01/2009	SPEC, F.S.	Contractor	Pending		To be consolidated into one form.
✓	700-011-17	ADMIN	DESIGN BUILD FINANCE Firm Request for Direct Payment to Firm's Primary Vendor Account For All Department Payments To Be Made On Contract #	02/2009	SPEC, F.S.	Contractor	Pending		To be consolidated into one form.
✓	700-011-17B	ADMIN	BUILD FINANCE Firm Request for Direct Payment to Firm's Primary Vendor Account For All Department Payments To Be Made On Contract #	02/2009	SPEC, F.S.	Contractor	Pending		To be consolidated into one form.
✓	700-011-20	ADMIN	Tracking Economic Stimulus Projects	05/2009	F.S.	Contractor	R		To be consolidated into one form.
✓	700-020-01	STRUCTURES	Pile Driving Installation Plan Form	04/1999	SPEC (455-10)	Contractor	K	F.S. 334.048,	ARRA Projects are winding down
✓	700-020-02	ADMIN	Construction Compliance with Specifications and Plans	11/2011	SPEC	Contractor	K	F.S. 334.048,	Spec requires Contractor to provide recommendation to delete
✓	700-020-03	ADMIN	Construction Certification of Quality Control Inspection	11/2011	SPEC	Contractor	R		Hold /Witness projects/Recommend to delete
✓	700-030-10	STRUCTURES	Noncomplying Prestressed/Precast Concrete Component Data Sheet	12/2003	SPEC (450-2.4)	Contractor	K	F.S. 334.048,	Include in the record keeping the deficiencies found as a result of the inspection & testing.
✓	700-050-21	ADMIN	Contractor's Affidavit and Surety Consent (Form 21-A)	12/2009	F.E.	Surety	K	R & A Ch 14, FAC 14-24, Spec 9, F.S. 334.044(2), 334.048, 337.141	Continue as is
✓	700-050-22	ADMIN	Form 21-A (Modified) Surety Takeover	01/2000	F.E.	Surety	K	Same as previous	Continue as is
✓	700-050-57	ADMIN	Lane Rental Site Source Record	05/1998	F.E.	Contractor/ Department	K		This form required to document Lane closures
✓	700-050-62	MOT	Contractors Cert of Quantities - (MOT - Signs, etc.)	02/2011	F.E.	Contractor	K	Prep & Doc Ch 11	Look at alternate documentation
✓	700-050-62A	MOT	Contractors Cert of Quantities - (MOT - Signs, etc.)	02/2011	F.E.	Contractor	K	Prep & Doc Ch 6, Spec 102	Combine Certifications or Create one Cert.
✓	700-050-66	ASPHALT	Contractor's Cert of Quantities ASPHALT & Bituminous Material - Conventional	07/2003	F.E.	Contractor	K	Prep & Doc Ch 11, Spec 102	
✓	700-050-67	MOT	MOT - Painted Pavement Markings - Daily Worksheet	12/2003	F.E.	Contractor	K	Prep & Doc Ch 6, Spec 102	
✓	700-050-68	MOT	MOT - Painted Pavement Markings - Contractors Monthly Certification of Quantities (Worksheet)	02/2011	F.E.	Contractor	K	Prep & Doc Ch 6, Spec 102	Combine to one
✓	700-050-70	MOT	Traffic Marking Certification (Worksheet)	02/2011	F.E.	Contractor	K	Prep & Doc Ch 6, Spec 102	
✓	750-010-02	ADMIN	Submittal Data- Traffic Control Equipment	02/2011	F.E.	Contractor	K	Prep & Doc Ch 6, Spec 102	

F.S. 334.048 - (3) The central office shall adopt policies, rules, procedures, and standards which are necessary for the department to function properly, including establishing accountability for all aspects of the department's operations.

F.S. 20.23(4)(a) - The central office shall establish departmental policies, rules, procedures, and standards and shall monitor the implementation of such policies, rules, procedures, and standards in order to ensure uniform compliance and quality performance by the districts and central office units that implement transportation programs. Major transportation policy initiatives or revisions shall be submitted to the commission for review.

created by SCO

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Look @ CTQM Req

Spec Req

Is this necessary w/Cert?

Spec Req

CPM provides this info.

VA Spec requires Contractor to provide

VA Spec requires Contractor to provide

Suggested by FTBA

Suggested by FTBA (revise Spec 649 to match 611)

Traffic Ops form

If majority of Contractor using Primavera, this form may not be needed

Spec Req

F.S. req

Developed a web app to track payment

Spec req

Spec Req