

March 30, 2011

Recipient
Company
Address
Address

RE: PARTIAL APPROVAL OF QUALITY CONTROL PLAN

Fin No:
FAP No:
Contract No:
County:
Project Description:

Dear _____ :

The Department has reviewed your Quality Control Plan (QCP), submitted on **Date**, and has approved the following sections of the plan: **Fill in section that has been approved (e.g., concrete, asphalt, etc.)**. Continued approval of the QCP is contingent upon the successful execution of such plan.

Approval of the QCP does not constitute an approval to any deviations to the Contract, unless otherwise specifically authorized separately in writing by the Engineer. **With approval of the above mentioned section(s), the quality control plan in its entirety has been approved. (OPTIONAL - DELETE IF NOT USED)**

If you have any questions, please feel free to contact **PA's Name** at ()  .

Sincerely,

Name of Engineer
Operations Center Engineer

cc: Deborah L. Snyder, P.E., District Materials Engineer
James Stricklin, Quality Control Plan Coordinator
Angela Koloc, Quality Systems Specialist
Tracy Padula, Quality Systems Specialist
_____, Project Administrator
File