

Delete paragraphs if not used. If Contract has more than 3 FIN's, place cursor after period in last line and hit enter twice. You can then copy & paste additional paragraphs.

March 30, 2011

Recipient
Company
Address
Address

RE: OFFER OF FINAL PAYMENT

Prime Contractor: 
Fin No:
FAP No:
Contract No:
County:
Project Description:

Dear :

Enclosed for your information are copies of the Final Estimates on the above Jobs:

Our records indicate the date of Final Acceptance was .

Estimate Number  and Final on Financial Project ID  shows a balance due of \$ .

Estimate Number  and Final on Financial Project ID  shows a balance due of \$ .

Estimate Number  and Final on Financial Project ID  shows a balance due of \$ .

The net amount due you on this contract is \$ .

Please sign and return the enclosed Letters of Acceptance for each Job to:

Florida Department of Transportation
D1, Final Estimates Office
Attn: Scott Sikorski
PO Box 1249
Bartow, FL 33831-1249

The Qualified Letter of Acceptance allows early release of the amount due in case of a pending claim; however, all stipulations contained therein must be met before such payment may be allowed.

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Offer of Final Payment

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The Contractor's Affidavit and Surety Release (Form 21A) (Form #700-050-21) is also enclosed for execution by you and your surety company. Please return the completed forms to District Final Estimates Office.

The materials incorporated in the project(s) constructed under this contract have not been certified by the Florida Department of Transportation's (FDOT's) State Materials Engineer as meeting the FDOT's specifications. This contract will not be forwarded for payment until this certification has been made and submitted to this office by the State Materials Engineer.

The contract will not be forwarded for payment until the review of the DBE payment Certifications can be completed by the District Compliance Office. Please contact the District Compliance Office to determine what additional information may be needed from your firm to allow the completion of this review.

Complete the final Construction Compliance with Specifications and Plans form.

Please be reminded that Section 9-8 of the Standard Specifications state in part "If the Contractor fails to furnish all required Contract Documents within 90 days of the Department's offer of final payment or request for refund of overpayment, the Department may suspend the Contractor's Certificate of Qualification under the provisions of Florida Administrative Code 14-22." This letter constitutes an offer of final payment.

Sincerely,

Name of Engineer
Operations Center Engineer
()
@dot.state.fl.us

Enclosures

cc: Jonathan M. Sands, P.E., District Construction Engineer
Angie DeLorenzo, State Materials Office (FHWA full oversight only)
Scott Sikorski, District Final Estimates Manager
Jackie Brown, District Compliance Office
Angela Koloc, District Materials
Tracy Padula, District Materials
, Project Administrator
, Contract Support Specialist
Surety Company
File