



District One

Production/Operations Meeting

Elizabeth Moore Conference Room

February 16, 2009

MINUTES

Follow-up items from Previous Meeting:

No topics brought up for discussion

New Business:

Mr. Robert Lopes was introduced to the group. He comes to us from District 7 and is working as our District Bituminous Engineer in Materials Asphalt.

Mr. Sim Jones was introduced to the group. He has returned to the Department after a two year absence and now works out of the Bartow Operations Center.

Documenting/Resolving Utility Issues During Construction:

Walt Childs and Doug McClintock discussed the use of a form received from Tallahassee titled "Supplemental Addendum to the Approved Utility Relocation Agreement / Change Order". The purpose of this form is to document verbal agreements made in the field as a result of Utility Conflicts. This form needs to be signed by a representative of the Utility Company, the Contractor, and the Department of Transportation.

While the Supplemental Addendum to the Approved Utility Relocation Agreement / Change Order form has been distributed in District One for many years, a discussion began about whether or not this is an approved DOT form. If it is determined that this is an approved DOT form, distribution will continue and it will be utilized consistently. Deborah Barnhill will determine the origin of this form and will follow up with the District Construction Engineer who will render a decision regarding its use based on the origin of this form.

A second form was discussed that addresses Out of Service Utilities within the Right of Way (ROW) on DOT projects. Properly completed Out of Service Utility Forms hold the Utility Company accountable in the event that a utility needs to be relocated. Discussion clarified the difference between an "Out of Service Utility" and an "Abandoned Utility". When "Out of Service Utilities" are encountered within the ROW on a DOT project, the relocation of such "Out of Service Utility" remains the responsibility of the Utility Company. Deborah Barnhill will determine the origin of this form and follow up with the District Construction Engineer who will make a determination regarding the use of this form based on its origin.

Production/Operations Meeting

Feb. 16, 2009

Page 2 of 2

Mast Arm Shaft Design:

Albert Rosenstein shared a Power Point Presentation on offering Mast Arm Shaft Design options in plans. Discussion followed as to whether providing Drill Shaft Design Options would effectively reduce cost and/or time delays on FDOT projects. Relocation schedules are developed before the Drill Shaft is designed. The presentation suggested that a project could continue to move forward, avoiding delays, when an unexpected utility is encountered if the contractor had options for Mast Arm Shaft designs. It was determined that no Drill Shaft Design Options would be offered at this time.

Rumble Strips:

Discussion regarding the placement of temporary rumble strips on resurfacing projects when permanent rumble strips are removed at the onset of a project. FDOT is currently engaged in a lawsuit as a result of a traffic accident that occurred at an intersection where rumble strips were removed for a milling and resurfacing project. Additional safety devices are put in place on all project sites before removing rumble strips. Permanent rumble strips are replaced after the final frictional course goes back down. The group discussed the use of temporary rumble strips during maintenance and construction projects. While the placement of temporary rumble strips is not mandatory, the District Construction Engineer suggests that a Design staff member draft a note to the State Construction Office regarding the implementation of temporary rumble strips on current and future maintenance and construction projects where the removal of permanent rumble strips is necessary.

Additional Items discussed:

Discussion topic addressed by Tammy Small regarding the process for the distribution of Plan Revisions to the Operations Centers. This process has not changed. Tammy reminds all in attendance that all official plan revisions are to be distributed by the District Construction Office only.

Tammy Small also suggests that more information should be provided when 0% reviews are requested. She will send out samples of the type of information she feels would be helpful when a notice of a 0% review is requested regarding scope development and budget limits.

Agenda Items for Next Meeting:

No topics brought up for discussion

Next Meeting:

Date: June 15, 2009

Time: 10:30AM – 12:00 Noon

Place: District Office

Elizabeth Moore Conference Room

/gg