

FDOT DISTRICT FOUR OFFICE OF MODAL DEVELOPMENT



GRANT PROGRAM APPLICATION

May 2015

GRANT APPLICATION CHECKLIST



ONE

FILL OUT ALL NECESSARY INFORMATION REQUESTED ON THE **PROGRAM GUIDANCE SHEET**.

TWO

INCLUDE A **PROJECT LOCATION MAP** SHOWING PROJECT LIMITS.

THREE

INCLUDE A DETAILED **PROJECT SCHEDULE AND TIMELINE**.

FOUR

PROVIDE A **DETAILED BUDGET** OF THE PROJECT.

FIVE

PROVIDE A **REQUEST FOR FUNDING** IN THE FOLLOWING MANNER:

FDOT FUNDS	\$ _____
+ LOCAL FUNDS	\$ _____
= TOTAL PROJECT COST	\$ _____

SIX

APPLICANT SEEKING 100% FUNDING FOR A REGIONAL PROJECT MUST STATE THIS IN THE APPLICATION AND **EXPLAIN WHY THE PROJECT IS CONSIDERED REGIONAL**.

SEVEN

IF FDOT GRANTS A PARTIAL AMOUNT OF THE DISCRETIONARY FUNDS REQUESTED, **EXPLAIN HOW THE PROJECT CAN BE COMPLETED**.

GRANT PROGRAM APPLICATION



FY: _____

PROGRAM: _____

APPLICANT: _____

AGENCY NAME: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

CONTACT PERSON: _____

CONTACT VIA: _____

The following information must be completed:

Grant purpose:

Select Project Type: _____

Grant phase:

Brand new project? Yes No

If no, select next project phase:

Continuing project? Yes No

On continuing projects only: FPN #: _____ Contract ID: _____

Provide a brief title that clearly identifies this project:

Provide an in-depth project description of grant-related program benefits:

(Additional information may be attached as described in project justification listed below)

1

APPLICANT INFORMATION

2

PROJECT DESCRIPTION

GRANT PROGRAM APPLICATION



2

PROJECT DESCRIPTION CONTINUED

Is this project consistent, to the maximum extent possible, with local comprehensive plans and Long Range Transportation Plan (LRTP)?: Yes No

If yes, provide list of comprehensive plans where project is cited, detailing page number:

Is this project in a master plan?: Yes No

Name the master plan(s):

If this is a public transit project listed it in the most recent TPD:

Yes No If yes, list the Transit Development Plan (TDP) page number:

GRANT PROGRAM APPLICATION



How does this project facilitate the intermodal or multi-modal movement of people and goods?:

Describe the project importance to the overall transportation system:

3

PROJECT INFORMATION

GRANT PROGRAM APPLICATION



Describe the project significance to the local area:

Describe condition of existing facility (if applicable):

3

PROJECT INFORMATION CONTINUED

GRANT PROGRAM APPLICATION



Include any additional justification:

3

PROJECT INFORMATION CONTINUED

4

APPLICANT INFORMATION

Is this project route-related? Yes No This service is:

Will this project have Bus Rapid Transit (BRT) elements? Yes No

Types of BRT elements: (check all that apply and include a brief description – i.e. Running ways Type: full-time, fully-enforced, transit vehicle-only)

- Running ways Type:
- Stations Type:
- Fare collection Type:
- Vehicles Type:
- Route structure schedule Type:
- Advanced technology Type:
- Signal priority Type:

Will service be provided on transit emphasis corridors: Yes No

Corridor name:

Expected number of trips:

Expected headways:

Expected peak times:

GRANT PROGRAM APPLICATION



Does this project have local support; provide details:

Will this project provide regional or local service; provide details:

4

APPLICANT INFORMATION CONTINUED

GRANT PROGRAM APPLICATION



4

APPLICANT INFORMATION CONTINUED

List expected project target goals and how they will be monitored:

List potential trip generators, activity centers to be served, and expected ridership

Trip generators:	Major activity centers:	Expected ridership:
		First six months:
		First year:
		Thereafter:

GRANT PROGRAM APPLICATION



4

APPLICANT INFORMATION CONTINUED

Describe marketing strategies for projected service:

5

SUBMITTAL PROCESS

Where To Submit Your Application

Now that you have completed your application and gathered your required documents, based off the checklist, application submission is the final step.

For Intermodal Grants – e-mail NMORA+GRANT_APPLICATIONS@GFNET.COM the following documents:

- Grant Application
- Project Location Map
- Project Schedule and Timeline
- Detail Project Budget

Submission Format

The e-mail subject should read “GRANT APPLICATION - <Insert Program Type> - < Insert Year> “ (for example: GRANT APPLICATION – Intermodal – 2015)

The name of each required document should be as follows: “<Insert Document Type> - <Applicant Name>” (for example: GrantApplication_JohnDoe, ProjectLocationMap_JohnDoe, ProjectSchedule_JohnDoe)