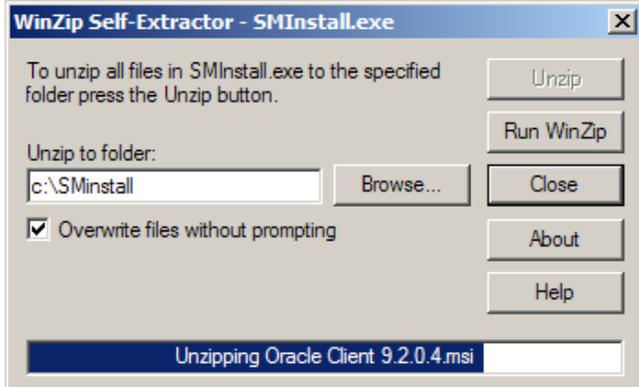


SiteManager Version 3.8a Installation Instructions

Step 1 – Retrieve files from the Construction Office Infonet

<http://infonet.dot.state.fl.us/tlconstruction/download/download%20page.htm>

Step 2 – Run the “self-extracting file” SMInstall.exe. The screen below will be displayed and you can either select the default location to unzip the file or click browse choose a different folder. Once you have selected the desired folder location, press the UNZIP button and the files will be copied to that location.



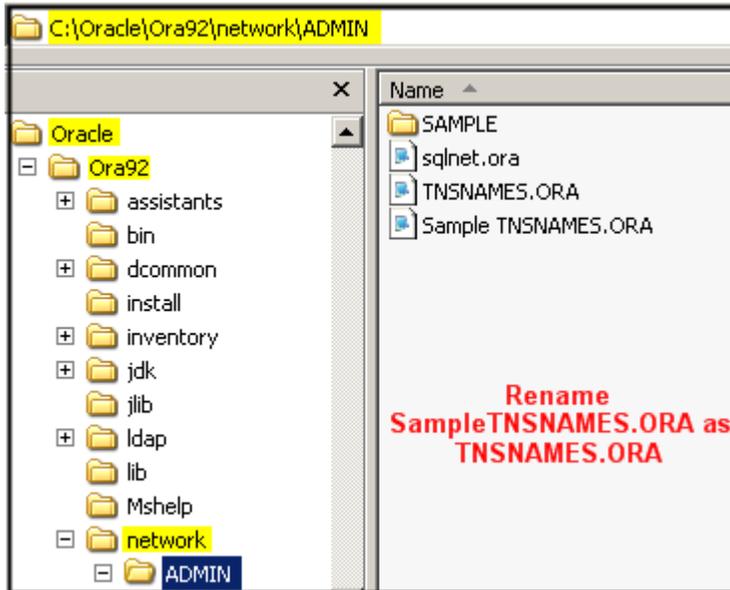
Once the unzip process completes you will have the following file stored in the directory you selected as the Unzip Folder - SiteManager 3.8a.msi



Step 3 - Oracle Installation (Optional – Only needed when first installation on PC)

Please note that if you do not have Oracle installed, you must first install Oracle before installing SiteManager. The Oracle Client 9.2.0.4.msi is a separate download and can be located on the Construction Office Infonet.

Also, you should make sure you have the correct TNSNAMES.ORA file in the C:\Oracle\Ora92\Network\Admin directory. The SiteManager install shows the correct definition there and a sample TNSNAMES.ORA file is included in the Oracle download is also included as part of the download. Simply copy the sample file into the directory (as shown below) and then rename the file to TNSNAMES.ORA



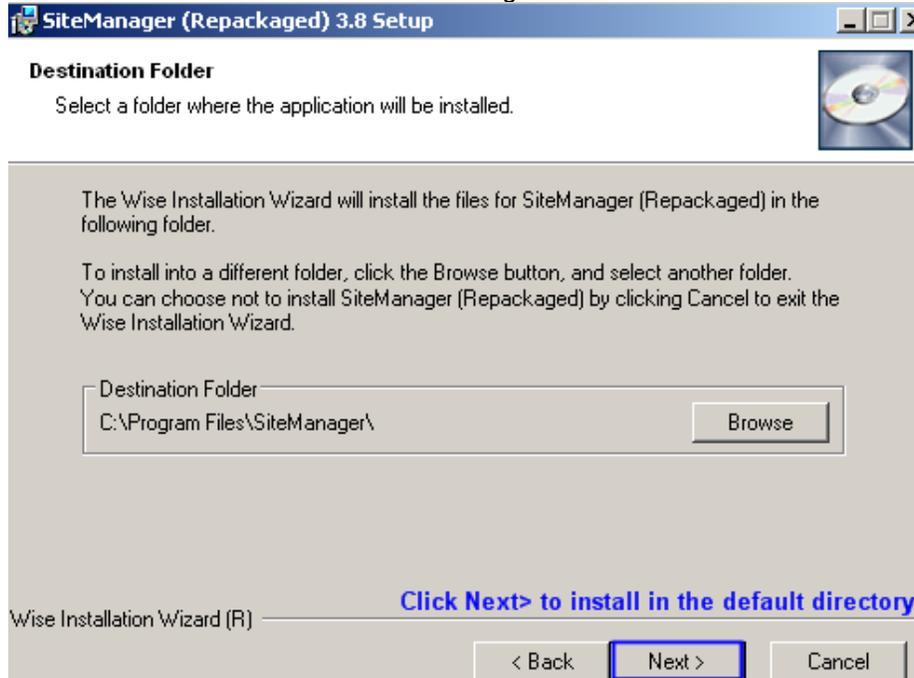
SiteManager Version 3.8a Installation Instructions

Step 4 – From above directory where you unzip the files select SiteManager 3.7b.msi and run it. The following screen will be displayed. Follow prompts as presented.



SiteManager Install Screen 1

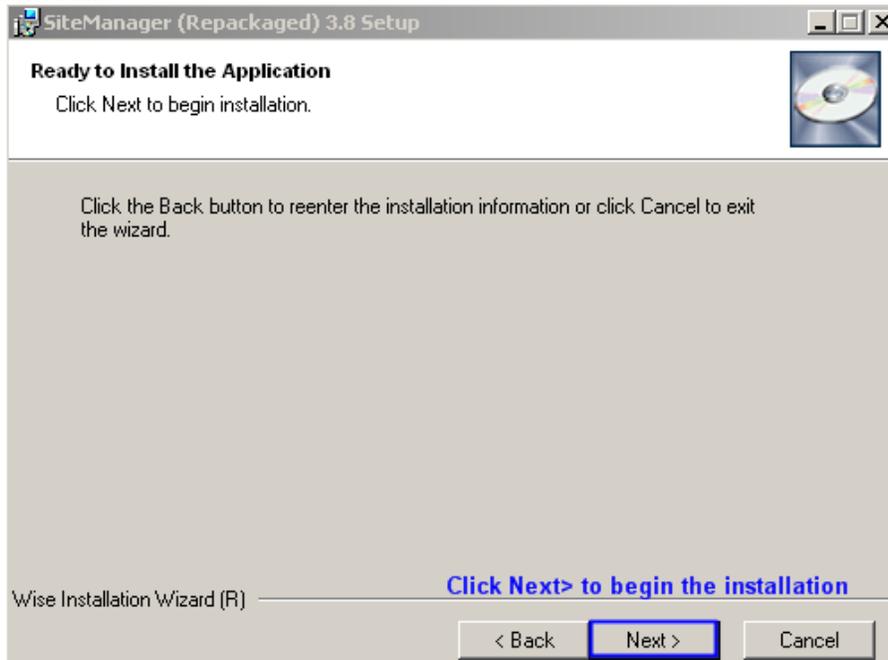
Step 5 – Select the folder directory where the program will be installed. It is recommended that the default location be accepted to avoid potential errors and to assist in troubleshooting.



SiteManager Install Screen 2

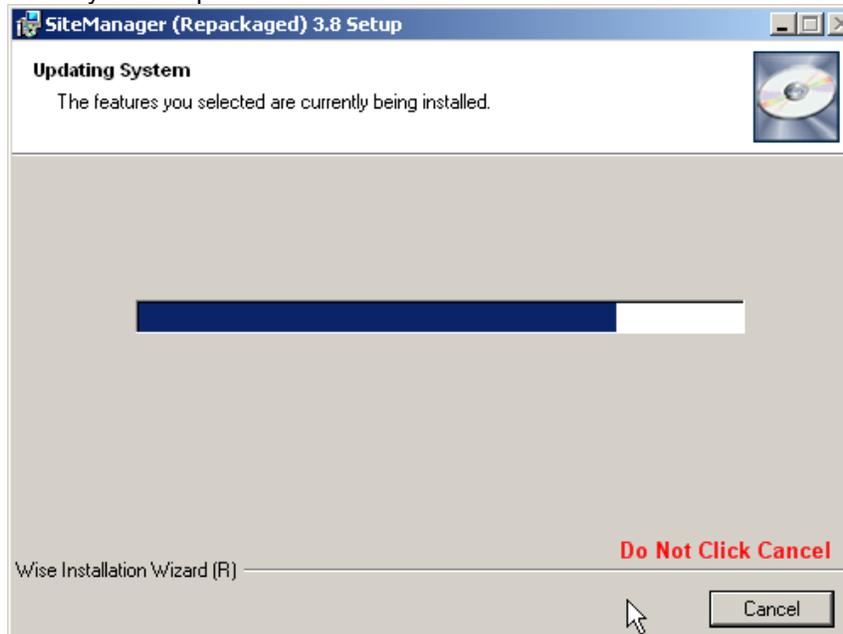
SiteManager Version 3.8a Installation Instructions

Step 6 – Install the application.



SiteManager Install Screen 3

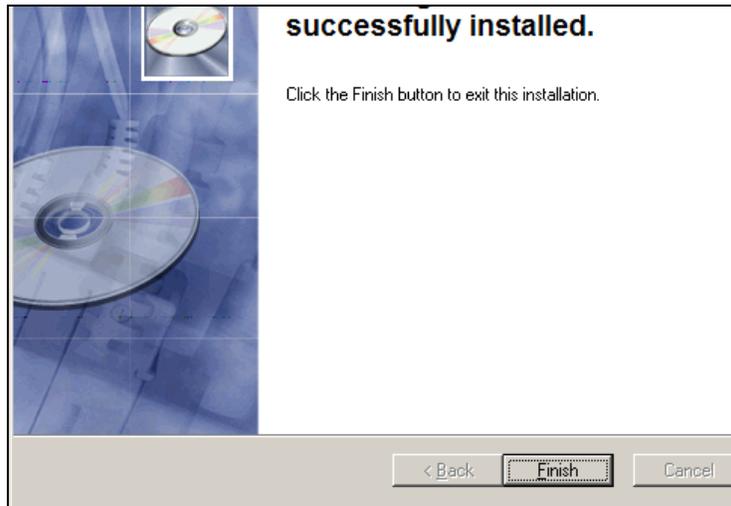
Step 7 - The following screen will be displayed followed shortly by the next screen which will remain displayed while the software actually is installed on your computer.



SiteManager Install Screen 4

SiteManager Version 3.8a Installation Instructions

When the software has completed installation the last screen shown below will be displayed. Press Finish to complete the installation.



SiteManager Install Screen 5

Step 8 - You can now start SiteManager by double clicking the SiteManager shortcut on your desktop.



SiteManager Logon Screen

Running this program on Windows XP you may encounter the following message when you first start SiteManager up. If you receive this message then press the "Unblock" button and program will be allowed to run.



SiteManager Version 3.8a Installation Instructions

Step 9 – First Startup of SiteManager after Installation

During the installation of this new version the existing database that's used by your local installed version of SiteManager when you work in 'stand-alone' mode will be copied to a backup file. When you first start up SiteManager after installing this new version, you will see a notification window that the local database is being converted to new version. This is normal and should be allowed to finish. Once that operation has completed you will be able to continue in the use of SiteManager and future startups of SiteManager will operate normally.