

**CONSTRUCTION TRAINING AND QUALIFICATION PROGRAM  
ADVISORY COMMITTEE MEETING MINUTES  
January 18, 2005**

**RFP for Administrator –**

Randy Borgersen updated the group on the RFP terms and schedule for the CTQP Administrator Contract. He has added a \$120,000.00 performance bond requirement to the terms. The package was submitted to Contracts Office on 1/18/05. It will be put out to bid on 2/9/05. Consideration of proposals will begin on 2/16/05, and a CTQP Administrator is expected to be on board by 3/16/05. A public meeting is scheduled for 2/16/05 to announce the passing of technical proposals. Oral presentations will be scheduled for 2/22-24/2005.

**DCTA's proctoring Exams**

The group discussed that DCTA's currently proctor challenge exams and self study exams for industry. Ananth is not in favor of this and said further consideration and a policy decision would be made by the Department.

**Can the Administrator also be a Provider?**

Randy Borgersen said there is nothing in the procedures precluding it.

**Chapter 1 CTQM Review**

The online review is complete and going to Executive committee on 1/20/05. FHWA review will be complete 1/25/05. Selection of the winning proposal for the CTQP Administrator contract will be made by Ananth Prasad, Randy Borgersen and Tom Malerk.

**Doing Business With the University of Florida (UF) Under Current Contract**

FDOT plans to bring Final Estimates providers on board before administrator and asked UF to manage providers as necessary until new administrator is on board. Providers will go through Yvonne to get exams and collect trainee info at time of exam for now. UF will not receive direct payment for managing providers but will re-coup any such costs from the CTQP budget surplus.

**Dual Employment UF/FDOT – Is there a conflict of interest?**

Only if the dual employed individual is approving research money and/or other funds for UF or if the dual employed individual is a TRT member recommending UF as a provider.

**Final Estimates Refresher Development**

Awarded to Tampa Bay Engineering Inc.

**Next Meeting – April 21 in Gainesville**