

CTQP Asphalt Technical Review Team  
Meeting of December 4, 2008  
**Minutes**

Present were: Brian Pickard, Chairman, TRT Members; Igor Dubrovskiy, David Wang, Greg Sholar and Jeffrey Fetzko. Also present were three members of the public.

The meeting took place at the Turnpike facilities in Orlando, beginning at 10:00 AM. The following items were discussed:

**Agenda Item 1. Oral Presentations by Proposed Instructors:**

Sue Zheng made an oral presentation and answered questions from the team regarding her experience and qualifications as an applicant to instruct Asphalt Plant Level I and Asphalt Plant Level II.

**Agenda Item 2. Review of TRT September 4, 2008 Meeting:**

Brian is to recheck the links in Yvonne's web site to insure access to approved Providers and Instructors. During the meeting, we had access to this information, so, all links appear to be working now. The only other major item discussed was revisions to the CTQM which is covered under item 6.

**Agenda Item 3. Review emails and actions taken since last meeting:**

Due to time limitations, the emails were not gone over in detail, but, none of the team members had any specific emails they wanted discussed.

**Agenda Item 4. Discussion of recommendations for pending requests for approval as Construction Training and Qualification Program (CTQP) Asphalt Training Providers:**

GBF Engineering, Inc. (5340 NW 10 Terrace, Fort Lauderdale, FL 33309, Tel. 954-492-9921):

After review of the information provided, there was a unanimous recommendation to reject their application as Provider for Asphalt Paving Level I. This is a result of an inability for them to allow applicants to complete the Proficiency Training and Testing (Rolling Straight Edge and Cross Slope) based on the information provided.

After review of the information provided there was a unanimous recommendation to accept their application as Provider for Asphalt Paving Level II with the caveat that all classes are held in locations where at least 6 square feet per person of table space is provided and that the classes are set up with tables facing the projection screen.

*Note 1: Some of the locations provided in their application package were not acceptable for a teaching environment such as oval tables, or, seats without tables.*

*Note 2: None of the personnel submitted in their application are presently approved instructors of Asphalt Paving I or Asphalt Paving II. Since their applications were not complete, they were not invited to make presentations at this meeting. Brian will work with Yvonne and GBF to get that clarified so that they can be invited to present at the next Asphalt TRT meeting.*

*Note 3: The TRT Committee only reviewed the qualification of the provider but not including the instructors.*

**Agenda Item 5. Discussion of recommendations for pending requests for approval as CTQP Asphalt Training Instructors:**

**1. Proposed Instructors for Dunkelberger Engineering & Testing , Inc., 607 NW Commodity Cove, Port St. Lucie, FL 34986, Phone 772-343-9787:**

- i. **Sue Zheng, P.E., PhD:** After reviewing the information provided and observing the presentation followed by questions and answers, a split vote of 3-2 was made to recommend rejection for Instructor of Asphalt Paving Level I and by a unanimous vote, a recommendation was made for rejection as Instructor for Asphalt Paving Level II. The rejection votes were based on a lack of field experience and familiarity with the hands on testing in the area of asphalt paving utilizing the Contractor Quality Control Specifications.

**Agenda Item 6. Discussion of recommendations for revisions to, acceptance and approval of the current Asphalt Course Materials:**

Gale Page had raised significant concerns with supporting arguments regarding our decisions made at the last meeting for revisions to the CTQM. David Wang presented his recommendations for wording to go into CTQM for requalification requirements on the level II courses and Mix Designer. After considerable discussion, the following was agreed upon:

Asphalt Plant Level II: By a unanimous vote, in order to acquire Asphalt Plant Level II Qualification, a person must have an active Asphalt Plant Level I Qualification. Requalification of Asphalt Plant Level I is not automatic with requalification of Asphalt Plant Level II. Requalification of Asphalt Plant Level II does not require an active Asphalt Plant Level I qualification, it only requires passing the Asphalt Plant Level II exam.

Asphalt Paving Level II: By a unanimous vote, in order to acquire Asphalt Paving Level II Qualification, a person must have an active Asphalt Paving Level I Qualification. By a vote of 4-1, requalification of Asphalt Paving Level I (even it is expired) is automatically requalified with a successful passing of the Asphalt Paving Level II exam. By a unanimous vote, requalification of Asphalt Paving Level II does not require an active Asphalt Paving Level I Qualification; it only requires passing the Asphalt Paving Level II exam.

Asphalt Mix Designer: An individual must have a current Asphalt Plant Level I qualification to seek the qualification of the Asphalt Mix Designer, but, by a vote of 3-2, does not require an active Asphalt Plant Level 1 Qualification to re-Qualify as an Asphalt Mix Designer.

Due to time limitations, a further discussion of whether or not re-qualification of Asphalt Mix Designer automatically re-qualifies an individual for Asphalt Plant Level I. This will be discussed at the next Asphalt TRT meeting.

David will modify his proposed CTQM revisions to capture this summation and to make some other clarification changes suggested by the TRT.

David will also make appropriate recommendations for changes to the Quick Reference Guide to reflect these revisions.

Once this is completed, Brian will officially submit the revisions to Yvonne and Kim Smith on behalf of the Asphalt TRT.

David Wang noted that due to injuries, Jim Warren has not been able to proceed with revising the asphalt courses. Although, it was noted that Brian and Greg had submitted comments on the Asphalt Plant Level II first draft modules that Jim had already completed.

**Agenda Item 7. Discussion, acceptance and/or rejection and/or approval of new courses:**

None at this time.

**Agenda Item 8. Selection of Date, Time and locations of next Asphalt TRT:**

The next Asphalt TRT will be held on Thursday, March 5, 2009 at the Turkey Lake Turnpike facility beginning at 10:00 AM.

The meeting was adjourned at 2:05 PM.