

**Minutes of Concrete TRT Meeting of April 15, 2015**  
**MEETING NUMBER 32**

On April 15, 2015, the Concrete TRT met at 9:00 AM at the State Materials Office in Gainesville, Florida.

Those in attendance were Ronda Daniell, Mike Bergin, Dan Hurtado and Leigh Markert. We had three visitors Wayne Rilko, Jeff Begovich and Harmon Bennett. One call in on teleconference line Skye Sciallo.

The first order of business was to discuss Approval recommendations for approval of requested Providers and Instructors. There was one provider's submittal for review or approval that would be Tierra and two instructors there to make presentations to the team.

The team is granting approval of Jeffrey Begovich as an instructor for the FDOT Concrete Field Inspection course.

The team did not grant approval of Harmon Bennett as an instructor at this time.

The team approves Tierra as a provider.

Old Business Discussion

1. Audits- Audit of new instructors and providers will be required.
2. Supplemental Updates- Update was provided to Susan Robeson. And she has submitted to Red Vector for distribution to all the providers to add to the manuals.
3. Concrete Batch Plant- Ready to go with course and exams. Mike Bergin wants to do a final review and get to Susan in the next few weeks.
4. CBT Course- Right now the course is up with Tallahassee.

New Business

1. One and done- for Level 2 course. We believe that this could be looked at and Ronda will contact Tallahassee to what should be done.
2. Instructors and Audits- This would be a public record request and the provider should have the audits made available to the instructors.

The next meeting date is undetermined and location to be determined at a later date. No other business was discussed.

**SUMMARY OF ACTION ITEMS:**

1. Ronda to get Instructor and Provider to Tallahassee.
  2. Ronda to check on one and done.
  3. Ronda to asked about audits.
  4. Mike to get Batch Plant course to Tallahassee
- Meeting adjourned at 11:55 A.M.