

March 30, 2011

Recipient  
Company  
Address  
Address

RE: OFFER OF FINAL PAYMENT

Prime Contractor:   
Fin No:  
FAP No:  
Contract No:  
County:  
Project Description:

Dear \_\_\_\_\_ :

Enclosed for your information is a copy of ESTIMATE NUMBER  AND FINAL showing \$  as the BALANCE DUE on the above referenced job.

Our records indicate the date of Final Acceptance was  .

Please sign and return the enclosed Letters of Acceptance to:

Florida Department of Transportation  
D1, Final Estimates Office  
Attn: Scott Sikorski  
PO Box 1249  
Bartow, FL 33831-1249

The Qualified Letter of Acceptance allows early release of the amount due in case of a pending claim; however, all stipulations contained therein must be met before such payment may be allowed.

The Contractor's Affidavit and Surety Release (Form 21A) (Form #700-050-21) is also enclosed for execution by you and your surety company. Please return the completed forms to the Final Estimates office.

The materials incorporated in the project(s) constructed under this contract have not been certified by the Florida Department of Transportation's (FDOT's) State Materials Engineer as meeting the FDOT's specifications. This contract will not be forwarded for payment until this certification has been made and submitted to this office by the State Materials Engineer.

This contract will not be forwarded for payment until the review of the DBE payment Certifications can be completed by the District Compliance Office. Please contact the District

Offer of Final Payment

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Compliance Office to determine what additional information may be needed from your firm to allow the completion of this review.

**Complete the final Construction Compliance with Specifications and Plans form.**

Please be reminded that Section 9-8 of the Standard Specifications state in part "If the Contractor fails to furnish all required Contract Documents within 90 days of the Department's offer of final payment or request for refund of overpayment, the Department may suspend the Contractor's Certificate of Qualification under the provisions of Florida Administrative Code 14-22." This letter constitutes an offer of final payment.

Sincerely,

**Name of Engineer**

Operations Center Engineer

( )

@dot.state.fl.us

Enclosures

cc: Jonathan M. Sands, P.E., District Construction Engineer  
Angie DeLorenzo, State Materials Office (FHWA full oversight only)  
Scott Sikorski, District Final Estimates Manager  
Jackie Brown, District Compliance Office  
**Angela Koloc, District Materials**  
**Tracy Padula, District Materials**  
, Project Administrator  
, Contract Support Specialist  
Surety Company  
File